

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: Thursday 12 November 2015
Time: 7.00 pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so. **There will also be an Open Forum session within the meeting to permit contributions on items not on the agenda.**

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer below

Tea, coffee and the opportunity to talk informally from 6.30pm. A feedback session from previous grant recipients will run from 6.45-7.00pm

Please direct any enquiries on this agenda to Kieran Elliott (Senior Democratic Services Officer) on 01225 718220 / kieran.elliott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Stephen Oldrieve – Paxcroft - **Chairman**
Horace Prickett – Southwick - **Vice-Chairman**
Nick Blakemore – Adcroft
Ernie Clark – Hilperton
Dennis Drewett – Park

John Knight – Central
Helen Osborn – Lambrok
Jeff Osborn – Grove
Graham Payne – Drynham

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website and available on request.

If you have any queries please contact Democratic Services using the contact details above.

	Time
<p>1 Apologies</p> <p>To receive details of any apologies for the meeting.</p>	7.00pm
<p>2 Minutes of the Previous Meeting (<i>Pages 7 - 16</i>)</p> <p>To approve the minutes of the meeting held on 19 September 2015.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Chairman's Announcements (<i>Pages 17 - 18</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. NHS Health Checks ii. Parish Boundary Review - Council 24 November 2015 	
<p>5 Open Forum</p> <p>To enable any Member of the Public in attendance to raise an issue of concern with the Board that is not on the agenda to discuss or highlight for a future meeting to discuss as appropriate.</p>	7.05pm
<p>6 Visiting Cabinet Representative</p> <p>Councillor Laura Mayes, Cabinet Member for Children's Services, will be in attendance. If you have any particular questions in relation to Children's Services, if you submit them to kieran.elliott@wiltshire.gov.uk and the Cabinet Member can be advised in order to prepare a response.</p>	7.15pm
<p>7 Partner Updates (<i>Pages 19 - 44</i>)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Local Youth Network (LYN) iii. Wiltshire Fire and Rescue Service iv. Trowbridge Community Area Future (TCAF) v. Town and Parish Councils vi. Chamber of Commerce vii. Others 	7.30pm
<p>8 Outside Body and Working Group Updates (<i>Pages 45 - 57</i>)</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news, to include:</p>	7.55pm

- i. Transforming Trowbridge
- ii. Collaborative Schools

Updates will also be provided on any working groups of the Area Board, to include:

- i. Trowbridge Area Board Campus Working Group

9 Child Poverty Update

8.05pm

To provide an update to the Board on the recent Child Poverty Workshop and determine future action.

Funding

10a Grant Funding (Pages 48 - 74)

8.15pm

a. Community Area Grants

To consider the following applications:

ID	Grant Type	Project Title	Applicant	Amount Required
1487	Community Area Grant	CommuniTEA	The Big Community Grow	£544.00
1509	Community Area Grant	Catering equipment for healthy cooking sessions	The Learning Curve (Voluntary Sector Development)	£920.00
1496	Community Area Grant	Community Noticeboards for Central Trowbridge Neighbourhoods	Neighbourhoods group	£936.00
1489	Community Area Grant	Westbourne Sports Club installation of heaters	Trowbridge Westbourne Sports Club	£1230.00
1493	Community Area Grant	Castle Mead Gardening Club	Castle Mead School	£291.24

b. Area Board Projects

To consider the following member led applications:

- i. Black History Month - To ratify award of £215
- ii. Wiltshire Youth Marching Band Christmas Concert - £300

10b **Local Youth Network (LYN) Funding Requests** (Pages 75 - 79)

- i. Harmonics Glee Club - £4550.00
- ii. Ice Rink Events - £6820.00 +VAT

10c **Delegated Authority**

To consider passing the following motion:

That in respect of urgent matters that may arise, the Community Youth Officer, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.

That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support community projects from the delegated budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.

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| 11 | Neighbourhood Survey Update | 8.40pm |
| | To receive a presentation on the latest developments and next steps regarding the Trowbridge Neighbourhood Survey. | |
| 12 | RUH Hopper Service (Pages 80 - 83) | 8.50pm |
| | To discuss and receive comments regarding the ongoing consultation (details attached) on the future of the RUH Hopper Service. | |
| 13 | Urgent items and Close | 9.00pm |
| | Any other items of business which the Chairman agrees to consider as a matter of urgency. | |

Future Meeting Dates
Thursday 14 January 2016 – 7.00pm
The Atrium, County Hall, Trowbridge

Thursday 10 March 2016 - 7.00pm
The Atrium, County Hall, Trowbridge

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MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: 17 September 2015
Start Time: 7.10 pm
Finish Time: 9.35 pm

Please direct any enquiries on these minutes to:

Kieran Elliott (Senior Democratic Services Officer), Tel: 01225 718504 or (e-mail) kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Nick Blakemore, Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight, Cllr Stephen Oldrieve (Chairman), Cllr Helen Osborn, Cllr Jeff Osborn, Cllr Graham Payne and Cllr Horace Prickett (Vice Chairman)

Cllr Dick Tonge (Cabinet Member for Finance, Performance, Risk, Systems Thinking, Procurement and Welfare Reform)

Wiltshire Council Officers

Mary Cullen (Community Engagement Manager)
Kieran Elliott (Senior Democratic Services Officer)
Blair Keltie (Service Manager Child Sexual Exploitation & Missing Children)
Sarah Holland (Community Youth Officer)
Tim Martiensen (Head of Service, Service Delivery)
Lucy-Anne Bryant (Lead Commissioner, Joint Commissioning)
Debbie Hiron (Project Manager Wiltshire Troubled Families /Childrens Centre Re-design)

Town and Parish Councillors

Trowbridge Town Council - Bob Brice, Peter Fuller, Lance Allan

Partners

Office of the Police and Crime Commissioner - Pam Gough
Trowbridge Community Area Future - Lindsey Millen

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
16	<p><u>Chairman's Welcome and Introductions</u></p> <p>Prior to the start of the meeting presentations were received from previous grant recipients providing updates on the projects that had received monies from the Area Board.</p> <p>The Chairman, Councillor Stephen Oldrieve, then welcomed everyone to the meeting of the Trowbridge Area Board, in particular Councillor Richard Tonge, Cabinet Member for Finance.</p>
17	<p><u>Apologies</u></p> <p>There were no apologies.</p>
18	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 16 July 2015 were presented for consideration, and it was,</p> <p>Resolved: To APPROVE and sign as a true and correct record.</p>
19	<p><u>Declarations of Interest</u></p> <p>Councillor Stephen Oldrieve declared a non-pecuniary interest in Minute Number 24 in relation to the grant application from the Trowbridge Fairtrade Town Group, by virtue of being a member of that group. As a result, Councillor Oldrieve stated he would not participate or vote on the item, and would vacate the Chair and leave the room when it was discussed.</p>
20	<p><u>Chairman's Announcements</u></p> <p>Attention was drawn to the written announcements as detailed in the agenda papers, particularly the School Place Planning Strategy, and further details provided on the petition from pupils at John of Gaunt School on Fair Trade in Trowbridge shops and the Spitfire flypast that had taken place on 15 September.</p> <p>The Chairman also noted the Fire Service were holding a Senior Wellbeing event on 7 October, the Apple Fair was to take place on 10 October in the Town Park, the Carnival was to take place on 24 October, the Remembrance Service on 8 November, and drew attention to flyers distributed at the meeting regarding the upcoming Arts Festival.</p>

Partner Updates

Updates from partners were received as follows:

i. Office of the Police and Crime Commissioner (OPCC)

A presentation as attached to these minutes was provided by Pam Gough of the OPCC on behalf of Commissioner MacPherson, detailing his Annual Report for 2014/15 and Police and Crime Plan for 2015-17.

It was stated a government inspection had rated the service as Good, and Wiltshire remained one of the safest counties in the country, but that the Plan would seek to maintain and improve upon this in the face of continuing financial challenges. It was stated much of the previous Plan had been delivered, with new threats emerging, hence the need for a refresh of the Plan.

It was stated the Plan would make commitments to put neighbourhood teams at the centre of policing, shift resources toward the front line to protect policing, and that any increase in the police element of the council tax would be used to reduce the impact from funding reductions from central government.

The four priorities of the Plan would be to prevent crime and anti-social behaviour, protect the most vulnerable, put victims and witnesses at the heart of the service, and secure high quality, efficient and trusted service.

The Board discussed the update and sought details of custody suites that would be used by the Police and the overall Police estate. It was stated there would be one custody suite in Swindon and another in Wiltshire which would not be in Salisbury, and that Warminster was a location looked at in a feasibility study, with the Melksham site decommissioned. It was also stated the government was again consulting on the location of magistrate courts, in response to a question about possible reuse of the former court in Trowbridge.

In response to queries on the support of victims details were provided of the position of 'named person', wherein every victim and witness would be provided the name of an officer who would be contactable through the criminal justice process to offer advice and assistance. It was stated that all victims would be written to and told who to contact if they wished, while all vulnerable persons affected, and victims of serious crime, would be actively contacted more directly to keep them informed and assured.

The Board also expressed concern about the latest reorganisation of police support teams for the area, and requested this be raised with the relevant Inspector.

	<p>ii. Wiltshire Fire and Rescue Service It was stated the transfer to the new Dorset and Wiltshire Fire Authority was proceeding well, with a number of events planned for further informal local neighbourhoods, with roadshows at the civic centre on 6 October.</p> <p>iii. Trowbridge Community Area Future (TCAF) The written update was noted. Lindsay Millen, TCAF Coordinator, reported that TCAF was currently attempting to focus on local neighbourhood specific issues not just town wide initiatives, and a report was presented, as attached to the minutes, on recent consultations. BA14 Culture was also holding a launch event for the Arts Festival in the Museum on 16 October.</p> <p>There were some concerns raised about raising expectations of residents too high, but it was stated the report was principally to determine what people in each neighbourhood think and then to support specific projects to attempt to assist residents to achieve the things they suggest they wanted, rather than the report being a commitment to achieve everything people might like.</p> <p>iv. Town and Parish Councils The written update from Trowbridge Town Council was noted. It was further stated there was great concern and disappointment within the Town Council on the position of Wiltshire Council regarding the Community Governance Review which would amend the boundaries of Towns and Villages in the community area, and representatives of the Town Council urged everyone present to ask Wiltshire Council's Community Governance Working Group to reconsider its current position.</p> <p>An update was also provided by the Community Engagement Management on reports of problems with Seagulls, noting that a significant issue with them had been seen in Devizes recently, and required costly efforts to resolve. Further investigation would need to take place to determine the extent of the problem.</p>
22	<p><u>Outside Body Updates</u></p> <p>i) Transforming Trowbridge - Councillor Dennis Drewett explained that the group was in the process of being reformed, and was working to build up relationships between commercial bodies in the town and wide district. Further updates would follow as progress was made.</p> <p>ii) Collaborative Schools - Some concern was raised that no update had been provided in some time from the body, and it was noted that the Board had never appointed a representative from among its own members to the body, and that if it did so it might encourage them to</p>

	<p>be more engaged.</p> <p>iii) Shadow Community Operations Board - Colin Kay, Chairman of the SCOB reported on recent meetings with Councillor John Thomson, Deputy Leader of Wiltshire Council and Cabinet Member for Area Boards. He stated he had found it reassuring in some ways, and was pleased that apart from the Resource Centre, the County Hall East Wing site would be cleared by Christmas 2015.</p> <p>He stated that contrary to past indications Councillor Thomson had confirmed some monies raised from the sale of the Bradley Road site might be used to support the Campus development. He had however urge the Area Board to decide how it wished to progress. The Community Engagement Manager would be the conduit for communications moving forward.</p> <p>The Board discussed the update, and some disappointment was expressed the use of the Town Hall as part of a cultural element in a Campus offer had not been taken up by consultants, and there were discussions on how any funding gap would need to be filled.</p> <p>At the end of discussion, it was,</p> <p><u>Resolved:</u></p> <p>To establish a working group of the Area Board to develop a focused approach on Trowbridge Campus proposals.</p>
23	<p><u>Local Youth Network</u></p> <p>The Community Youth Officer presented reports and recommendations made by the Local Youth Network(LYN).</p> <p>There were also updates on networking and engagement events for young people that had taken place, as noted in the reports, though it was noted that meetings arranged at County Hall were not in some ways the most approachable for young people, and approaches had been made by the CYO to engage with young people directly at school fresher fairs and other events.</p> <p>Details were also provided on potential future projects such as youth shelters, temporary ice rinks and others.</p> <p>It was emphasised Trowbridge had had limited engagement with young people for an extended period, and as a result a large pot of money available for future projects, and the Board encouraged all work to do so to better provide for the young people of the community area.</p>

	<p><u>Resolved:</u></p> <p>To approve the recommendations for the award of £310 and £490 as detailed in the reports</p>
24	<p><u>Community Area Grants</u></p> <p>The Area Board considered the following applications e:</p> <p><u>Councillor Led Grant Applications</u></p> <p>Councillor Jeff Osborn - Artificial Grass for Upper Studley Play Group - £10,000 requested.</p> <p>Following discussion of the quotes prepared for the proposed work and quality of materials, it was</p> <p>Resolved: To award £10,000 as requested.</p> <p>Councillor John Knight – Improve Security and Parking at Studley Green Community Centre and Lambrok Sports Pitches - £8646 requested.</p> <p>Following discussion of historical security issues at the site and problems with parking arrangements, it was</p> <p>Resolved: To award £8,646 as requested.</p> <p><u>Community Grants</u></p> <p>1) West Wilts Espirt Gymnastics Club – Fitness Event Seating Project - £3,000 requested</p> <p>Following discussion of the purpose and need for the proposed seating, as well as the level of previous assistance granted by the Board, it was,</p> <p>Resolved: To defer determination on the application at the current time.</p> <p>2) Trustees of North Bradley Progressive Hall - New Chairs and Tables - £858 requested</p> <p>Following discussion of the current state of the furnishings at the Progressive Hall and the level of matched funding, it was,</p> <p>Resolved: To award £858 to the Trustees of North Bradley Progressive Hall.</p>

	<p>3) Neighbourhoods Group – Community Noticeboards for Central Trowbridge Neighbourhoods - £936 requested</p> <p>Following discussion of the need to keep any noticeboards up to date, and for local members to be consulted on their location to ensure they are in the best place, it was,</p> <p>Resolved: To award £936 to the Neighbourhoods Group</p> <p>4) Trowbridge Girl Guiding Hall – Hall upgrade - £3605 requested</p> <p>Following discussion of the wider community use of the hall, it was,</p> <p>Resolved: To award £3605 to the Trowbridge Girl Guiding Hall.</p> <p>5) Trowbridge Fairtrade Town Group – Group marketing capital materials purchase - £955 requested</p> <p>Councillor Oldrieve vacated the Chair and left the room for this item, with Councillor Horace Prickett in the Chair.</p> <p>Following discussion of the resources of the group and use of the materials, it was,</p> <p>Resolved: To award £955 to the Trowbridge Fairtrade Town Group</p>
25	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Area Board received the report from the Community Area Transport Group, with recommendations to award £500 toward a crossing survey at Leap Gate, Paxcroft Mead, and £5000 toward a cycle scheme bid in Lambrook road, subject to construction work actually commencing.</p> <p><u>Resolved</u></p> <p>To award a total of £5500 to the 2 schemes as detailed in the report.</p>
26	<p><u>Trowbridge Open Space Survey</u></p> <p>Lance Allan, Trowbridge Town Council Clerk, updated the Board on the draft report sent to the Town Council as detailed in the agenda papers. Some concerns had been raised about the draft report, but it was stated after receiving further information the Town Council were reasonably satisfied and felt progress was being made in the right direction. Further updates would be provided as</p>

	<p>events progressed.</p> <p><u>Resolved:</u></p> <p>To note the update.</p>
27	<p><u>Child Sexual Exploitation Awareness</u></p> <p>A presentation was provided, as attached to these minutes, by Blair Keltie, Service Manager Child Sexual Exploitation & Missing Children< Wiltshire Council.</p> <p>It was stated that following the designation of Child Sexual Exploitation (CSE) as a national threat by the Prime Minister, it was now considered a required priority for all police services, and joint funding from the council, Home Office and police had been provided to ensure close working to tackle the threat.</p> <p>It was emphasised that CSE does happen in Wiltshire and must be a priority when protecting the most vulnerable, and training was being offered to all councillors or other groups to increase awareness of CSE as a local issue and what monitoring and actions could and should be taken.</p> <p>The Board discussed the presentation in detail, and several councillors who had already attended the workshop training urged as many people and groups as possible contact the council to arrange similar training and awareness sessions.</p> <p><u>Resolved:</u></p> <p>To thank the officer for the update and encourage every effort to increase awareness of the issue among partners and communities.</p>
28	<p><u>Children's Centres</u></p> <p>Lucy-Ann Bryant (Wiltshire Council, Lead Commissioner, Joint Commissioning) and Debbie Hirons (Wiltshire Council, Project Manager Wiltshire Troubled Families /Childrens Centre Re-design) provided an update, as attached to these minutes, on a consultation to be concluded in November on focusing support for vulnerable families and how this will impact existing and future children's centres management and provision.</p> <p>The proposed delivery model would be that from July 2016 Children's Centre Services would be delivered from 15 key buildings in four geographic clusters, with the Studley Green centre being the proposed hub for the services in Trowbridge and the surrounding area. The Bellefield and Longfield centres would no longer be designated children's centres, but services would still be offered at a variety of community buildings in the town and villages of the community area despite this.</p> <p>The Board discussed the proposals and the consultation, with some concern at</p>

	<p>the reduction in dedicated buildings for the services. In response to queries about delivery of the relevant services, it was stated that once the consultation is concluded a specification would be drawn up to go out to tender for who would deliver the services.</p> <p><u>Resolved:</u></p> <p>To thank the officers and note the update.</p>
29	<p><u>Visiting Cabinet Representative</u></p> <p>A presentation had been prepared by the Cabinet Member, as attached to these minutes, explaining his role within the Council, but owing the meeting overrunning and attendees having left, some questions were raised and answered and the Board thanked the Cabinet Member for his attendance and patience.</p>
30	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
31	<p><u>Close</u></p> <p>The meeting was concluded at 2135.</p>

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Chairman's Announcements

Subject:	NHS Health Checks
Officer Contact Details:	Jane Vowles Jane.Vowles@Wiltshire.gov.uk Telephone 0300 003 4566
Weblink:	www.wiltshire.gov.uk/nhshealthcheck

Summary of announcement:

Wiltshire residents are encouraged to take advantage of free NHS Health Checks, to help reduce the possibility of them developing life threatening conditions and illnesses.

The NHS Health Check programme, commissioned by Wiltshire Council and provided by local GP practices, helps to check people's risk of developing conditions such as heart disease, diabetes and others, with support and advice also provided to help them reduce or manage that risk.

Everyone between the ages of 40 and 74, who has not already been diagnosed with one of these conditions or is otherwise ineligible, is invited every five years to have a free NHS Health Check.

The check only takes about 20 minutes and people will be asked some simple questions related to their lifestyles, family history and medication use. Some simple tests including blood pressure will be taken as well as an instant blood test to check cholesterol levels. The results will be discussed and further advice and support provided. Should they be required, additional tests will be carried out.

Keith Humphries, cabinet member for public health: "We want more people to take up the offer of these free NHS Health Checks as they can prevent people from getting a number of serious conditions.

"The check doesn't take long but could have long-term benefits and perhaps offer some reassurance and support to people who may be a little worried about their health."

Dr Daz Harding: "GP practices will invite people to attend their NHS Health Check. Many people decline the invite as they feel fit and healthy, or they are too busy, but attending the NHS Health Check is important as many of diseases such as high blood pressure and type II diabetes can come on gradually with no symptoms. So I would urge everybody, when they receive their invite, to make that appointment and attend."

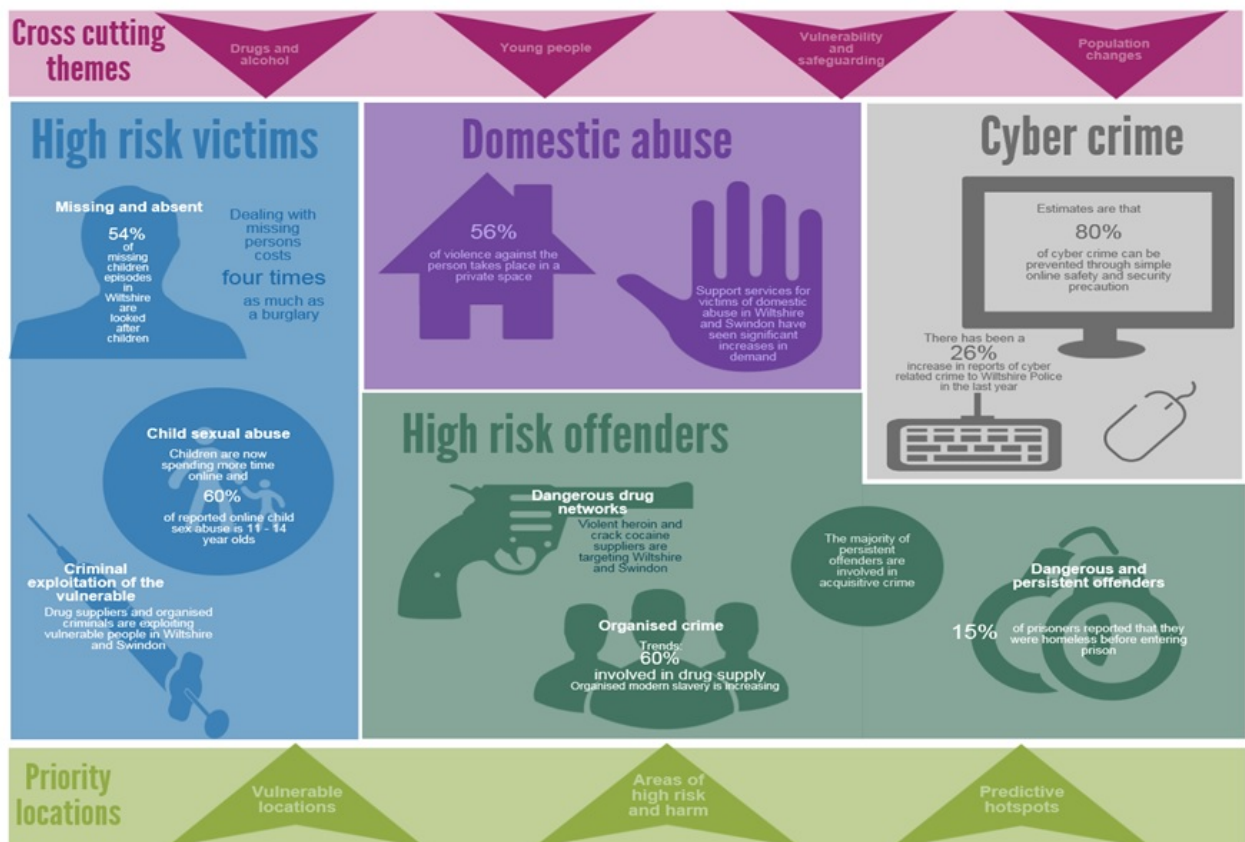
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Trowbridge Area Board Thursday 12th November 2015

This is my first opportunity to present to you a report based on what is happening in your local Policing area. Reviewing previous reports that you will have received, you will see that in line with the many changes that have occurred in your local Policing, your report will have a very different approach. I hope you will see the benefit of this approach and will welcome your feedback in this respect.

Wiltshire Control Strategy



Our Control Strategy has been created to describe the current and emerging threats that are of the greatest impact to our Communities. This is set annually following the analysis of threats, harms and risks. It is my intention to ensure Community Policing is focused to work within these parameters covering the 4 P's – Prevent, Pursue, Protect and Prepare.

In the current period of austerity, we must provide an efficient service. This means that we must focus on areas within this Control Strategy. It is vital that the service provided is of a high standard, placing victims and witnesses at the heart of everything that we do whilst addressing the most vulnerable in our society and preventing crime and anti-social behavior. Sadly, this does mean that we will not be able to respond to all demands that have been placed upon us in the past, as we must focus on the areas of greatest threat and risk as identified within the Control Strategy.

I do not intend, unless there is a specific demand, to present to you endless statistics. Instead, what I intend to present to you is a more detailed account of one of these areas, to identify the issues and to then discuss what we have done, are doing and intend to do in line with the strands of the 4 P's. I hope you will support this approach and in return I will give you honesty and clarity in what I can say.

My theme topic for this report will be the new Community Policing Team working in your area. I will not report on this occasion on any performance figures, as it is too soon to do so and draw conclusions.

Community Policing Team

I am an Inspector who worked as a Sergeant in the Neighbourhood Policing Team in Trowbridge before my more recent role as a Team Duty Inspector for the Central and South Wiltshire area. I was delighted to be selected as the Inspector to lead the Trowbridge and Warminster Policing area, particularly as we were about to venture into an exciting pilot where we brought the investigating officers together with the Neighbourhood and Response Policing Teams, including Police Community Support Officers and the Special Constabulary to form one Community Policing Team.

I am supported in my role by Sergeant Pete Sparrow, who has a wealth of experience within Response Policing, CID, Custody and Crime Recording.

The first significant change that you will notice is that my officers are more visible. Trowbridge has always had a visible Policing presence within the Town, but towns further away, under the old centralise Hub model, have had to rely upon officers from Trowbridge to attend immediate calls for service.

I have made it one of my priorities for my staff to be visible. We have rolled out technology that enables staff to remain mobile and not rely on returning to the station in order to update enquiries on fixed location computers. This mobile technology will enable my staff to be accessible to their communities.

You will see the team Structure in the attached document.

The Community Policing Team will be based out of two locations, Trowbridge and Warminster and will patrol these towns along with Mere, Tisbury, Westbury and Bradford on Avon. Despite the two locations, it is one team and they will support each other depending on the demands at that time. The significant change is that each part of the team will work together to deliver a quality, efficient and trusted service to their Community.

I have removed the position of Community Beat Manager (CBM). This was a role that was held by a Constable on the Neighbourhood Policing Team. These officers would provide direction and support to the PCSO who worked on their beat areas. The role of the PCSOs has developed and they will now take on that responsibility that previously befell the CBM. I believe this will ensure continuity and accessibility to their Community Beat areas.

To support the PCSOs in their Beat role, I have assigned the Police Officers and Special Constables each to specific Beat Areas. Unlike the PCSO, the Constables will be more influenced by the demands of everyday Policing, but they will focus their preventative patrols in their designated beat areas. This will support the PCSO, with warranted officers in providing a 24/7 cover for their beat area, something that some of the beats will think they did not receive before.

Added to the teams are Local Crime Investigators (LCI). These officers worked previously in Melksham with their primary role in investigating and interviewing offenders in custody. They will provide the expertise and direction to officers who have not had to perform the interview functions on a regular basis under the old model. They will also support at early stages with assistance in investigations.

Working across all the teams will be two Community Co-Ordinators. These officers, who have been selected from the old CBM roles, will be responsible for the longer term Community issues that need to be addressed, such as events, application for orders and licensing concerns. They will support all the teams and complete the links with key Community links.

I am excited by the challenges ahead and looking forward to watching this new Policing Team develop a model that delivers local policing within the Control Strategy and can be replicated across the rest of the County.

James Brain

Community Policing Team Inspector

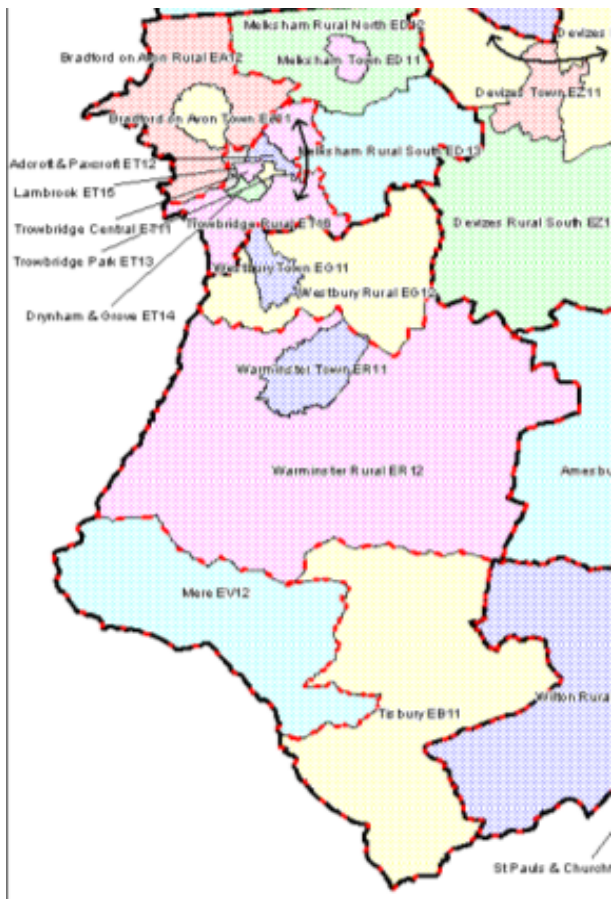
Trowbridge & Warminster

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TROWBRIDGE AND WARMINSTER COMMUNITY POLICING TEAM

COMMUNITY POLICING TEAM INSPECTOR	James Brain
COMMUNITY POLICING TEAM DEPUTY	Pete Sparrow

BASE LOCATION	SECTION	BEAT	TEAM 1	TEAM 2	TEAM 3	TEAM 4	TEAM 5	Community Co-ordinator	
TROWBRIDGE (ET)	SUPERVISOR		1714 Gary Epps	1310 Dave Cooper (19/10)	1697 John Brixey	1418 Jeff Rice	26 Jim Suter	1140 Mark Hough	
	LCI		7521 Gary Fox	8322 Eleanor Bettles	8989 Linda Bush	7099 Paul Filer	8988 Chris Brinicombe		
	BoA (EA)	BoA Town (EA11)	6303 Andrew Maclachlan Lynette Beavan	3955 Mike Obern	Lee Pelling	Aimee Lappin			Martin Annetts
		BoA Rural (EA12)							
	TROWBRIDGE (ET)	Trowbridge Central (ET11)		Gary Chambers	Callum Davis Ali Davies	6337 Matt Till James Twyford	6012 Ben Brown Tom Carver		Rebecca Taylor
		Adcroft & Paxcroft (ET12)		6191 Nina Marsh Louise Oakley		6325 Jay Greenland Hannah Agate	Gemma Bloomfield		Amy Hardman
		Trowbridge Park (ET13)			3966 Simon Partington Jem Miller	Simon Ratcliffe	6040 Laura Humphreys Georgina Osborne		Emma King
		Drynham & Grove (ET14)		Nigel Willcocks	3970 Guy Hamel Steve Edwards		Vicky Pegrum		Rebecca Nixon
		Lambrok (ET15)		Sian Wilson	Richard Longworth	Will Taylor	Jodie Price		6311 James Bates Adam Woods
		Trowbridge Rural (ET16)		James Aubrey	Tim Davis	Gemma Lumley 3969 Ellie Porter	Mark Wallace 6163 Maria Badder		Nicola Devlin
WARMINSTER (ER)	SUPERVISOR		1448 Neil Manning	1912 Darren Ambrose	1834 James Newbery	1688 Deb Ashley	11 Neil Cochrane	2446 Charly Chilton	
	LCI		8177 Anne Williams	9831 Roz Hadden	8280 Carol Carr	8086 Pete Ellison	7180 Tina Parham		
	WESTBURY (EG)	Westbury Town (EG11)	6333 Matoyizi Katsande Allan Fodder	Darren Foulger	Gavin Hucks	Helen Daveridge	6192 Neil Turnbull Xanthe Knowles		
		Westbury Rural (EG12)	Rachel Winter	6009 Caroline Wright Caroline Ralph	Rosie Smith	Richard Salter	Piers Webber		
	WARMINSTER (ER)	Warminster Town (ER11)	Cathy Byers	Rebecca Mitchell	Dan Green	6336 Mary Moore 6048 Lorraine Rice Sam Withey	Christopher Cook Jon Hargreaves		
		Warminster Rural (ER12)	Victoria Howick	6088 Debbie Robbins (ER12) Andy Lee	Jas Windsor-hichens	Sonya McIntyre	Lauren Chivers		
	TISBURY (EB)	Tisbury (EB11)	6126 Vicky Huntley	John Miller	Greg Fergusson [CBM-EV12/EB11]	6182 Peter Tscherniawski Mat Stewart	Jamie Darvill		Phillip Bridge
	MERE (EV)	Mere (EV12)							



Local Youth Network Management Group Record

Trowbridge and Wider Area

Area	Trowbridge				
Date	20/10/2015	Times	4pm-6pm	Venue	Civic Centre, Trowbridge
Present	Lance Allan – Town Clerk – Trowbridge – Acting Chair Sarah Holland – Community Youth Officer Mary Cullen – Community Engagement Manager Hayleigh Bell – Leisure Manager – Town Council Lindsey Millen – TCAF Cllr Dennis Drewett – Area Board representative				
Apologies	Matthew Till – Police Kerin Stacey – Active Young Person Laura Pictor – Engagement Officer – Selwood Housing Harry Jones – Apprentice Youth Worker Simon Partington – Police Carrie Creamer – WYAP Tracey Sullivan – Arts Director Ellena Pullen – Volunteer Young Person				
Agenda Items					
1	Welcomes and Apologies				
2	Agreed Group Record of last Meeting				
3	Grants Awards				
4	Recommendations				
Decisions					
1	Introductions and apologies were conducted and detailed above.				
2	The LYN Meeting agreed the minutes for the last meeting which have been circulated				

	In the last area board meeting.
3	All members of the LYN MG Group were sent the three bids that had been submitted to the Youth Grant Funding. There was a long discussion about the scoring system with this funding. The CYO advised the LYN MG group to use the survey that was sent out by the Early Help team to help assess the Community led Model and hopefully improve the processes that are in place at present.
4	The LYN MG Group spent the rest of the meeting to discuss the funding bids applied. There were a few issues with two of the submitted bids that were brought up by the group at the meeting. The issues raised could not be accomplished on the night as further information from the applicants was needed to address them; no applicant was contacted for the meeting. The LYN MG Group requested the CYO report back to the applicant to ask for additional information which will be submitted to the LYN MG Group and a overall recommendation should be available when the Trowbridge Area Board meets on in November. If no decision has been made for this funding by the required date then this bid will go to the board with the information given at the LYN MG Group with a aim for the final draft and all relevant paper work at the next LYN MG Group in December to be presented to the Trowbridge Area Board in January.
5	Two further bids were submitted by different organisations, however the bidding system was not working correctly and therefore their bids would not save or submit. This left the organisations extremely annoyed as they had a desire to help reach the potential of positive activities for young people and due to technical issues the bids could not be submitted and this could delay the start of these activities for young people in the Trowbridge area. One of the groups was from TCAF and the CYO in support of the young skater's group "Opline", which the Trowbridge area board have been supporting in consultation of the improvements to the skater community. This bid and one other will now not go for recommendation until December 2015, which will impact on the project.
Recommendations to Area Board	
1	ID 151 – Harmonics Glee Club – The Harmonics Glee Clun Expansion Project - £4,550 – The LYN MG Group, well supported and brilliant group undertaking excellent work with young people with a wide range of young people. Evidence of past success and appreciation and currant demand for the activity was clearly demonstrated.
2	ID – 169 – Chambers of Commerce - WOW – Preparing for the world of work - £4950.00 – The LYN MG Group has considered this application for funding sponsored by the Trowbridge Chambers of Commerce. The group at present find that after a full and lengthy discussion that some aspects of this bid needed additional evidence to make this bid strong in relation to the aims of the positive activities fund. Meeting the required thresholds set out by the criteria. Once the additional evidence has been submitted to the LYN MG Group this bid will be brought back to the LYN MG Group for further recommendation and then to the Trowbridge Area Board.
3	ID 170 – Chambers of Commerce – Create Energy – Release your potential - £5,000.00 The LYN MG Group has considered this application for funding sponsored by the Trowbridge Chambers of Commerce. The group at present find that after a full and lengthy discussion that some aspects of this bid needed additional evidence to make this bid strong in relation to the aims of the positive activities fund. Meeting the required thresholds set out by the criteria. Once the additional evidence has been submitted to the LYN MG Group this bid will be brought back to the LYN MG Group for further recommendation and then to the Trowbridge Area Board.
4	
Actions	
1	CYO to contact the Chambers of Commerce and request the additional information to support the funding bids they have submitted.
2	To find out the process from the Positive activities fund to identity whether the bids can be submitted outside a formal meeting of the LYN MG Group.
3	To implement a structure for the policies to be linked to the funding bid so submission

of the bid and polices can happen at the same time.			
Date of Next meeting:		15 th December 2015 – 4-6pm – Trowbridge Civic Centre	
Notes Taken By:	Sarah Holland	Position:	Community Youth Officer

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Wiltshire Fire & Rescue Service

Briefing for Community Area Board & Localities November 2015

Fire & Rescue Service confirms move to community campus in April 2016

The new Dorset & Wiltshire Fire and Rescue Service will occupy part of the Five Rivers Community Campus in Salisbury, following the signing of a lease with owners Wiltshire Council.

The campus will be home to the Service's 'strategic hub', providing:

- A central workplace for its management team and some support functions;
- A number of flexible working options for the new Service personnel, as part of the wider approach to working across Wiltshire and Dorset; and
- A meeting place for teams, departments and the new Fire Authority.

Darran Gunter, Chief Fire Officer (Designate) for Dorset & Wiltshire Fire and Rescue Service, said: "Since we started on the road to combination, we have been clear that we would need some sort of central 'hub' in the Salisbury area to serve the new organisation. We are delighted to have reached agreement with Wiltshire Council over the use of Five Rivers, and we can now focus on getting the accommodation ready for 1 April 2016, when the new Service comes into being."

He added: "The costs of establishing the new hub are being met from a Transformation Grant from the Government, which is also covering other set-up costs such as consolidating our ICT systems. It is important to state that the hub is not a new headquarters; we want to change the way that we work, to reflect how we will have staff across two counties, and that means moving away from the traditional structures of the past."

Alongside work to progress the new Salisbury hub, a detailed review of the whole Service estate across Wiltshire and Dorset is underway. As such, no decisions have yet been made about the long-term futures of any existing premises.

Mr Gunter said: "It is important to emphasise that we are still in the process of determining which members of staff might be relocated to Salisbury from other parts of Wiltshire and Dorset. It is not a case of just moving a set of offices from one place to another. As the new organisational structure is agreed, it will become clear which functions will need to be based at the hub and where we will be able to explore alternative ways of working, such home working or focused team office days."

Stay safe this Bonfire Night

With Bonfire Night fast approaching, Wiltshire Fire & Rescue Service is warning people not to take risks with fireworks.

While most people treat fireworks with respect, a small minority treat them as toys and forget that they are actually explosives. To stay safe this Bonfire Night, always remember the following advice:

- Keep pets indoors and ensure that children are kept safe.
- Make sure that fireworks are kept in a closed box and use them one at a time.
- Read and follow the instructions on each firework, using a torch if necessary.
- Light the firework at arm's length with a taper and stand well back.
- Keep naked flames, including cigarettes, away from fireworks.
- Never return to a firework once it has been lit.
- Don't put fireworks in pockets and never throw them.
- Direct any rocket fireworks well away from spectators. Be particularly careful if you are anywhere near thatched properties.
- Never put fireworks, even those which are fully spent, on a bonfire.
- Safely dispose of fully spent fireworks.
- Soak misfired or partly spent fireworks in a container of water in an area where they cannot be tampered with (preferably away from the display site) and contact the manufacturer or supplier for advice on disposal.

Bonfires present additional hazards so, if you must light a bonfire in connection with a fireworks display:

- Site well away from houses, garages, sheds, fences, overhead cables, trees and shrubs, and always away from fireworks.
- Before lighting the fire, check that no pets or children are hiding inside it.
- Build the stack so that it is stable and will not collapse outwards or to one side.
- Never use flammable liquids such as paraffin or petrol to light the fire.
- Don't burn foam-filled furniture, aerosols, paint tins or bottles.
- Keep everyone away from the fire, especially children, who must be supervised all the time.
- In case of emergency, keep buckets of water, the garden hose or a fire extinguisher ready.
- Pour water on the embers before leaving the bonfire.

For further safety advice in the run-up to fireworks night, visit www.wiltsfire.gov.uk/safetyoutdoors

For the latest up-to-date information on fires; operational incidents and community safety advice visit <http://www.wiltsfire.gov.uk>

Michael Franklin

Partnerships & Community Engagement Manager (Wiltshire Council area)

November 2015



We're making a difference

TCAF Progress report November

1. BA14 Culture

Successful event, hosted at the museum and attended by 35 individuals. This event was the opening of the Arts festival, 16th October, and show cased the upper floor of the Mill, above the current museum, which is part of a heritage lottery bid to extend the museum.

Great conversation and ideas generated for potential events and festivals in Trowbridge to identify and celebrate its multi-cultural make up and history;

- *Music Festival; celebrating local youth bands*
- *Multi-cultural Food festival*
- *Legacy of past arts projects*
- *Opportunities to build bridges between cultures*
- *Build on the success of the Magna Carta 2015*
- *Mapping of the Mills*

Information to be shared; TCAF, Trowbridge Arts, Trowbridge Town Hall, Active, Trowbridge Museum and Wiltshire Council; Community and Youth Engagement.

2. Well Being Report

Second Meeting held following the publication of the report with Resident association chairs to discuss progress to date and talks from Mary Cullen, Community Engagement Manager at WC and Sarah Holland, Community Youth Officer at WC

Reporting of issues –Street Scene

TCAF is working with Mary Cullen, Community Engagement Manager at WC, to promote better understanding, throughout the communities, on how to report issues and use the complaints procedure. *This was echoed at a recent public consultation meeting, Wiltshire Council that reporting issues, via the Wiltshire council website is imperative if a issue is to be recorded and dealt with.* It was highlighted to Mary that the Wiltshire Council website is NOT the easiest to use or indeed to find the necessary page for the reporting system: speeding, youth grants and complaints procedure.

Limited progress on litter/ Dog fouling issues due to recently confirmed reduced service from Wiltshire Council. However, possible plans for a spring litter pick in three of the neighbourhoods: Newtown, Longfield and Studley.

Street Lighting

Street Lighting requests identified and issued to relevant councillors, whom have kindly taken forward to Wiltshire Council; College estate, Bradley Gardens, Seymour and Studley.

Youth Involvement

TCAF is working closely with Wiltshire Council; Sarah Holland, Community Youth Officer, to progress information and data collected through the Well Being Report. Studley, Seymour and Newtown have all identified the need for youth provision in their community.

- *Studley* – Opportunity to use the Selwood Housing space 'People Place' for a pilot project
- *Seymour* – Working in partnership to develop a pilot project at the Hub which will mirror that at Studley.
- *Newtown* – To support the Newtown Resident Association in its vision to create a youth space in a empty building currently owned by the Methodist church on Newtown Road.

Speeding

Emailed issued to Leanne Homewood, Community Speed Watch, Wiltshire Police to request an opportunity for TCAF to have a speed camera on permanent loan. TCAF could then lend it out to resident associations to use this as a deterrent on a regular basis and monitor its success. Volunteers would need to be trained and confident to use.

Communication with the Community

Successfully secured funding from the Area Board for two Community Notice boards in central Trowbridge neighbourhoods; September 2015

Bid submitted for two further noticeboards; November 2015

Newtown Resident Association issued a Newsletter to 860 households WC 19th October.

3. The Charity Commission

Submitted 5th October. Await response

4. Website

TCAF's website has been re-designed and launched, live date 5th October.

To view; go to

www.tcaf.org.uk

5. Trowbridge in Bloom

Successful Awards Evening, attended by 250+ people, took place on Tuesday 22nd September.

Trowbridge in Bloom have launched their new web site:

<http://www.trowbridgeinbloom.org/>

It is expected that this will be used as their main point of contact for information, advertising of events and entry forms in the future. Planning for their 2016 events is underway.

6. Time Credits

Funding secured from the Area Board in April 2015 to set up the Time Credits project.

Trowbridge Community Area Future (TCAF) is working in partnership with Trowbridge Town Council to develop a hub for a volunteering initiative based in the tourist information centre. Called Time Credits the project works with community members and service users to identify different ways that people can give their time, catering for different skill-sets and levels of access and releasing untapped potential in a community through volunteering.

Time Credits help people feel valued and thanked. Organisations provide opportunities to spend credits in order to recognise the value of people's contributions, and support people to develop new activities for each other.

1st January 2016 has been agreed as a launch date; issuing Time Credits in Trowbridge. This will be reviewed after 6 months. Credits will be issued, in the first instance, to a limited number of volunteers which will enable closer monitoring of the scheme. Roll out to other / new volunteers will be considered at the end of the review. Suitable Spend Partners have been identified and are being approached. It is envisaged they will begin to accept Time Credits from mid January 2016.

TCAF's New Ways of Working

TCAF has been going through a transition of change as it develops new ways of working, ever changing and in continuous search for sustainable funding.

TCAF trustees have agreed that the organization will act as a facilitator, concentrating on the following ways of working in order to achieve the stated purposes, for the public benefit, of the communities across the Trowbridge Community Area.

1. **Empowerment:** Create empowered communities, by providing residents with local information so that they are better informed about local issues and the opportunities there are to address them. Creating opportunities and providing support for communities to then represent their concerns to political decision makers, to help them collectively solve problems.
2. **Consultation:** Create engaged communities, by advancing consultation, talking to residents, collecting their stories and issues, and learning their needs, to build on and challenge the statistical evidence already available about the Community Area and its population.
3. **Connection:** Create strong communities by promoting partnership working, bringing residents, local groups, service providers, councillors, third sector organisations, local businesses and statutory bodies together so that they can collaborate and avoid duplication. TCAF work with whole communities through its wide network of stakeholders to establish relevant working groups to focus on specific issues, highlighted through its consultation.
4. **Support:** Create resilient communities by providing a range of support via events, training, direct engagement. TCAF work with other groups to help them set-up, develop, gain funding and train volunteers, so that they can carry through projects that address local need.
5. **Capacity Building:** Advance capacity of the community by promoting volunteering opportunities to encourage and enable residents to take responsibility for their own communities and local needs.
6. **Community Cohesion:** Advance community cohesion by the provision of services to allow socially excluded communities to participate more in society by addressing issues and concerns of community safety.
7. **Delivery:** Advance the wellbeing of the community by initiating, supporting, and/or delivering projects to address local needs.

Lindsey Millen
TCAF Projects Officer
tcaf@trowbridge.gov.uk

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Town Council Report to Area Board November 2015

Extracted from the Town Clerk's Report to Policy & Resources Committee 3/11/15

1. POLICY

1.1 Community Governance Review (CGR) – (Agenda item 7) Wiltshire Council has been consulting on some of the proposals for changes to town and parish boundaries. The public consultation meeting for the Trowbridge Area took place on Tuesday 13th October at County Hall. Copies of an updated version of the town council's proposal are available for the committee and members of the public. Copies of the town council's proposals have been circulated to Wiltshire Councillors with letters, as it is clear that those tasked with making the decision have not yet been adequately informed.

Wiltshire Council did not publicise the consultation meeting particularly well, with limited press coverage and social media activity. The Town Council and the Wiltshire Councillor for Hilperton circulated information to the residents of the areas most likely to be affected. Wiltshire Council confused everyone by changing the time of the meeting from 6pm to 7pm. This resulted in a significant number of people who wanted to attend, deciding that they could not attend the meeting. Maps of all of the areas were not published in advance of the meeting and one of the areas being consulted on was not listed as being part of the consultation until the week of the meeting.

The consultation has not included all of the proposals made by Trowbridge Town Council. The decision not to undertake consultation on some of the proposals appears to be an Ultra Vires (illegal) decision, taken by the CGR Working Party which has no decision making powers, as it is not a committee, which to have decision making powers needs to be politically balanced.

The proposals not taken forward for consultation were; the proposal of Salisbury City Council to swallow a significant number of complete parishes surrounding the city including Wilton; one of the proposals for a minor change between Bishopstrow and Warminster which has been withdrawn following local agreement; and proposals from Trowbridge Town Council for adjustments to the town boundary to encompass existing and new developments and to provide the town with more clearly defined natural boundaries.

Some have suggested that all areas of Wiltshire are being treated the same, but this is not the case because in all cases except Trowbridge, areas with few and no residents are subject to consultation, including proposals for areas around Chippenham, Melksham and Melksham Without, Salisbury and Laverstock, Devizes, Roundway and Bishop's Cannings, Calne, Warminster and Bishopstrow, Corsham and Box, Lyneham, Redlynch and Tisbury.

The CGR Working Party of Wiltshire Council, whose four members are: Councillor Ernie Clark, Hilperton, Councillor John Hubbard, Melksham South, Councillor Ian McLennan, Laverstock and Councillor Stuart Wheeler, Burbage and the Bedwyns, out of a council of 98 members, where more than 30 of them would have no interest, are expected to publish their recommendations to be presented to Wiltshire Council on Tuesday November 24th at 10:30am, with implementation of any changes expected in 2017.

To summarise the situation with regard to the proposals made by Trowbridge Town Council:

Area 1. Properties in Shore Place, Kingsley Place and Chepston Place currently in Wingfield Parish.

This proposal was made by the town council because the current boundary runs through the middle of residential properties and splits streets in two. These streets are part of the Broadmead development and are remote from Wingfield village.

This proposal would therefore improve both community identity and efficient and effective community governance, utilising an excellent natural boundary.

This proposal is being consulted on and no other alternative proposals have been presented as part of the consultation.

Area 2. Properties and land to the South of the Canal currently in Holt Parish.

This proposal was made by the town council because; the current boundary is poorly defined, the existing three residential properties can only be accessed via Trowbridge and are within a few metres of properties in Trowbridge, across a bridge over the river Biss; the Canal, river Avon and railway line are all barriers without bridges between this area and Holt village, making this area and the residences within it remote from Holt.

This proposal would therefore improve both community identity and efficient and effective community governance, utilising an excellent natural boundary.

The government guidance says “83. *As far as boundaries between parishes are concerned, these should reflect the “no-man’s land” between communities represented by areas of low population or barriers such as rivers, roads or railways.*”

This proposal has not been consulted on and Wiltshire Council has provided no justification for this lack of consultation and therefore no justification why this proposal is being treated differently from similar proposals, for example the proposal from Melksham Without that their boundary with Seend should be altered to the line of the canal.

Area 3. Properties and land to the South and West of Elizabeth Way (the new Hilperton Gap Relief Road) and the A361/Hilperton Drive including properties in Wyke Road and Paxcroft Mead.

This proposal was made by the town council to resolve the anomaly of properties either side of Wyke Road being in different parishes and properties in Paxcroft Mead being built on the parish boundary. The only acceptable natural boundary which accords with the government guidance is the line of the modern main roads, which is clearly defined and is unlikely to change over time.

This proposal would therefore improve both community identity and efficient and effective community governance, utilising an excellent natural boundary.

The government guidance on CGRs says, “*This can often lead to existing parish boundaries becoming anomalous as new houses are built across the boundaries resulting in people being in different parishes from their neighbours. In such circumstances, the council should consider undertaking a community governance review.*”

The Wyke Road section has been subject to consultation, with an alternative proposal from Hilperton Parish Council also being consulted on. The Hilperton proposal does not utilise a suitable natural boundary, proposing that neighbours would be in different parishes with no natural boundary between them.

The Paxcroft Mead section has been subject to consultation, with an alternative proposal from Hilperton Parish Council also being consulted on. The Hilperton proposal does not utilise a suitable natural boundary. The government guidance states *“For instance, factors to consider include parks and recreation grounds which sometimes provide natural breaks between communities but they can equally act as focal points.”*

Paxcroft Brook is proposed as the boundary by Hilperton Parish Council, but is at the centre of an extensive area of Open Space which acts as a focal point for the whole community, with play areas, benches, cycle paths and bridges. In addition properties in Painter’s Mead would still be split between two parishes.

The central section, bounded by the new Elizabeth Way has not been subject to consultation. This new road would make a much clearer and more permanent natural boundary between the town and the parish, compared to the existing boundary which crosses the middle of some of the gardens on Albert Road.

Area 4 Properties and land to the south of the town including existing developments at Old Farm and the White Horse Business Park, permitted developments at the West Ashton Road Employment Allocation and all of the Trowbridge Urban Extension at Ashton Park approved in the Wiltshire Core Strategy.

This proposal was made by the town council to reflect the existing and agreed expansion of the town’s urban envelope which retains the green buffer between the Urban Extension and the villages of West Ashton, Yarnbrook and North Bradley. The outer extent of the development will provide a good natural boundary, following the line of mature and ancient natural woodland and the river Biss, as well as the White Horse Business Park itself.

This proposal would therefore improve both community identity and efficient and effective community governance, utilising excellent natural boundaries.

The Old Farm area, has after discussion and delay, been included in the consultation, but other than the direct communication from the town council the residents of the estate would not have known that a proposal affecting them was being consulted on. No alternative proposals for the Old Farm area have been presented as part of the consultation.

None of the other areas have been included in the consultation, some Wiltshire Councillors have suggested that they are green fields with no residents, but there are at least ten residential properties in the area which also only received direct communication from the town council. Wiltshire Council has failed to justify why this proposal was not subject to consultation. If the whole of Area 4 including Old Farm was consulted on as a single proposal, as have all other proposals in Wiltshire, then the area would have a population of around 300 people, greater than nearly all of the other proposals which are part of the consultation.

RECOMMENDATION TO POLICY & RESOURCES COMMITTEE:

That Trowbridge Town Council

a) Responds to the consultation and

b) Makes a statement and asks appropriate questions to the Full Council meeting of Wiltshire Council being held on Tuesday 24th November, based upon the following:

Trowbridge Town Council believes that its proposals have been treated unfairly by the Community Governance Review undertaken by Wiltshire Council. Trowbridge Town Council's proposals which have not been subject to consultation cannot be defined as unique in any way, compared to other proposals which have been subject to consultation and which relate to other communities in Wiltshire. Wiltshire Council has therefore failed to justify why those proposals made by Trowbridge Town Council which have not been consulted upon have not been subject to such consultation, and that in consequence, Wiltshire Council should ensure that all of the proposals made by Trowbridge Town Council should now be consulted upon. Furthermore, as all of the proposals that have been proposed by Trowbridge Town Council are compliant with the government guidance on Community Governance Reviews and would result in improved community identity and efficient and effective local government should therefore be approved by Wiltshire Council following that consultation.

- i. With regard to Area 1, The Town Council supports the proposal which has been consulted upon, considers that the change would improve community identity and efficient and effective local government for the town of Trowbridge and the residents of this area.**
- ii. With regard to Area 2, The Town Council considers that the area should be consulted upon and that the change would improve community identity and efficient and effective local government for the town of Trowbridge and the residents of this area.**
- iii. With regard to Area 3, The Town Council considers that the whole of the area should be consulted upon, particularly now that Elizabeth Way has been built and is open to traffic and that no other suitable or better natural boundary exists between Hilperton and Trowbridge than the main roads; B3105/Elizabeth Way and A361/Hilperton Drive, that the alternative proposals would be divisive, would diminish community identity, are not based upon good natural boundaries and would result in significantly less efficient and less effective local government for the town of Trowbridge, the parish of Hilperton and particularly for the residents of this area.**
- iv. With regard to Area 4, The Town Council considers that the whole of the area should be consulted upon, particularly now that the whole of Ashton Park is the subject of a number of planning applications and that no other suitable or better natural boundary exists between West Ashton and Trowbridge and between North Bradley and Trowbridge and that the change would improve community identity, improve the economic prospects of the whole community and improve efficient and effective local government for the town of Trowbridge, and the residents and future residents of this area.**

4. SERVICES

4.1 MUSEUM & TOURISM – The next committee meeting is 8th December 2015 at 6:30pm

4.1.1 Museum Project – the Curator submitted our Round 1 application to the HLF in August for £975,000 of development and delivery funding (total project cost £1,700,000) for the expansion of the Museum including the upper floor at the Shires. The timetable now is that we expect a decision in December and if positive we would enter the development phase from January 2016 through to March 2017.

A Round Two bid would be submitted in Spring 2017 leading to a delivery/construction phase from early 2018 to 2020. The remaining funding will come from additional grant income from other sources and the town council's ongoing contribution of £25,000 per annum which will fund borrowing of over £400,000

4.1.2 WEFT – The West of England Festival of Textiles exhibition was opened by the Mayor, on 14th August and the event was well attended. The exhibition runs until 7th November 2015.



WEFT 2015
WEST OF ENGLAND FESTIVAL OF TEXTILES 2015
– a celebration of weaving and textiles

TROWBRIDGE MUSEUM
15 AUGUST – 7 NOVEMBER

EXHIBITIONS
EVENTS
WORKSHOPS
DEMONSTRATIONS

www.weft2015.com

www.facebook.com/trowmuseum
www.twitter.com/trowmuseum

Trowbridge Museum
The Shires Shopping Centre
Trowbridge
Wiltshire
BA14 8AT
Tel: 01225 751339

The festival has been generously sponsored by:



4.2 LEISURE SERVICES - The next committee meeting is 8th December at 7pm.

4.2.1 Sports Pitches Project – We are working with clubs, Wiltshire FA, Sport England and WASP to develop plans for the land at Devizes Road which we purchased with S106 funds, remaining S106 funding of £750,000 will be used to contribute towards the provision and improvement of sports pitches and facilities in the area. Our lease at Woodmarsh with Doric runs out in 2018 and we are in discussion with them via our agent (Kavanaghs) regarding options of a new lease or purchase of the land.

We have agreed with Wiltshire Council and Wiltshire FA that some S106 money can support the purchase of Woodmarsh to secure the future for Trowbridge Town FC, with any rental income financing the borrowing for investment in Devizes Rd. Wiltshire Council is completing an Open Spaces Study to inform future policy. I recently reported to the Area Board with regard to the Study. Once the Community Governance Review is clear we will appoint a consultant to prepare plans for with a view to making grant applications in 2016. Our project will also consider the purchase of additional land, small scale improvements at Innox Road and Seymour and consideration of future options for Lambrok and The Grove and any further investment in Elm Grove Farm related to potential housing development nearby.

If the Community Governance Review does not result in the town council being responsible for the new developments such as Ashton Park then it is unlikely that the town council would be in a position to coordinate the provision of sports pitches in the area, as the Ashton Park site will include some sports pitches and will contribute significant Community Infrastructure Levy to contribute to such developments, and it is also unlikely that the town council would be able to take on responsibility for Seymour and Stallards. We would then need to reconsider the future of sports pitch provision for Trowbridge.

4.3 DIRECT SERVICES – The committee next meets on 24th November 2015.

4.3.1 Civic Centre – The Civic Board next meets on 12th November 2015.

4.3.2 Town Park and other recreation space - Future investment in the Town Park is likely to be dependent upon income from Community Infrastructure Levy and grant sources. If the Community Governance Review fails to deliver one town council to care for all of the town then it is unlikely that the town council will be in a position to invest significantly in additional recreation spaces. For example we would not be able to manage Biss Meadows and Paxcroft open space as both areas would only fall partly in the town boundary. We would also be less likely to be in a position to take over maintenance of children's play areas from Wiltshire Council, which itself has no resources to maintain them as and when the equipment becomes life expired.

Storage Facility at St George's Works – The owner's agents have now received a response to the pre-application enquiry to Wiltshire Council a meeting is scheduled for 4th November.

5. MARKETING & EVENTS

5.1 Calendar of Events (please see attached at the end of the report).

5.2 Website – The Town Council web-site www.trowbridge.gov.uk provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: www.trowbridgecivic.co.uk for information about the Civic Centre, events and activities & www.trowbridgemuseum.co.uk for the Museum.

5.3 Magazine – Our marketing partners RACS produced the autumn magazine and the 2000 copies have been distributed. The next edition will be published in January.

6. TOWN DEVELOPMENT – Committee meets 10th Nov, 1st Dec and 5th Jan.

6.1 Town Centre Developments

St Stephen's Place [//ststephensplacetrowbridge.co.uk/](http://ststephensplacetrowbridge.co.uk/) – There is one remaining unit to let.

Cradle Bridge – Marks & Spencer Simply Food, Toby Carvery, 150 parking spaces, two retail units and a footbridge to St Stephen's Place is now under construction.

www.mrmultd.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development.

Bowers – Morrisons are in discussion with a preferred bidder for a mixed use development.

6.2 Housing – The following major sites are under development.

H9 Southview Farm, Wain Homes, 300 houses for sale.

www.wainhomes.net/southwest/development-details.php?itemID=47

H11 Castle Mead, Persimmon & Charles Church 650 houses for sale, West Ashton Rd link and Hilperton Gap Rd (Elizabeth Way) opening soon. www.persimmonhomes.com/castle-mead-2206

H8c The Pastures off Parsonage Way, Abbey New Homes 180 houses for sale.

www.abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html

Baron's Park, Green Lane – Green Square, 90 houses.

<http://www.greensquarehomes.com/baronspark/index.htm>

Ashton Park – Mainly in West Ashton and North Bradley parishes, an outline application (15/04736/OUT) for 2,500 houses, employment, 2x local service centres, 2x primary schools, site for secondary school, ecological visitor facility, open space and A350 West Ashton and Yarnbrook improvement has been received. The Town Council responded with particular issues relating to cycle and pedestrian routes at this stage. An application for 120 homes on a small area of the strategic site off Drynham Lane (East of railway) has also been submitted by Wain Homes, the town council objected and it has been refused by Wiltshire Council.

6.3 Wiltshire Local Development Framework

6.3.1 Housing Site Allocations Plan – The process will recommence and include a full public consultation by Wiltshire Council in 2016.

6.4 BUS SERVICES (AGENDA ITEM 8) – Wiltshire Council is currently consulting on the future of the Hopper to the Royal United Hospital, Bath. Three options are being considered; 1. Complete removal of the service, 2 a scaled back service with increases in fares and 3 retention of the existing service. Option 3 is only possible with financial support from the health authorities.

RECOMMENDATION TO POLICY & RESOURCES COIMMITTEE: **That the Town Council writes to the Wiltshire Clinical Commissioning Group and the Royal United Hospital Trust, Bath asking them to provide an appropriate level of funding in partnership with Wiltshire Council to ensure that the Connect 2 service continues in 2016 and the long term.**

6.5 HOLT NEIGHBOURHOOD PLAN (AGENDA ITEM 9) – the Parish Council have published a Neighbourhood Plan draft for the whole parish

<http://holtparishcouncil.gov.uk/wp-content/uploads/2015/07/July-2015-Holt-Neighbourhood-Plan-Final-Draft.pdf>

It appears to almost ignore the area of land to the south of the parish, bordering Trowbridge, which the town council has proposed is subject to a boundary change. The only reference is this: “*A planning application for a solar panel farm at the southern end of the parish (near the sewage works) has been approved.*” No mention is made in the document, which could be a statutory planning document if approved, of the Greenbelt designation for this part of the parish and the document mistakenly describes Holt as being near the Kennet and Avon Canal, when in fact the canal runs through the parish.

RECOMMENDATION TO POLICY & RESOURCES COMMITTEE: **That Trowbridge Town Council responds to the consultation suggesting that Holt Parish Council appears through its Neighbourhood Plan consultation draft to be unable to provide efficient and effective local government for the area to the south of the canal through its failure to recognise that this area is protected by Greenbelt designation.**

7. TROWBRIDGE PARTNERSHIPS

7.1 Transforming Trowbridge – www.transformingtrowbridge.org.uk The focus of the new group will be on economic development, but with links to other aspects of the community, which can influence and be influenced by the economy. Leisure, Cultural and Education services have a key role to play in attracting quality jobs to the community.

7.2 Trowbridge Community Area Future (TCAF) <http://tcafuture.wordpress.com/>

Lindsey Millen and Julie Baptista are the officers for TCAF. For information on future meeting dates please contact TCAF on Trowbridge Community Area Future (tcaf@trowbridge.gov.uk)

7.3 Trowbridge in Bloom – this is now being facilitated by TCAF. A meeting was held on 10th September. <http://www.trowbridge.gov.uk/trowbridge+in+bloom>. The Trowbridge in Bloom Awards evening was held on 22nd September 2015.

7.4 BA14 Culture – The cultural coordinating group continues to meet with representation from Trowbridge Museum.

7.4.1 Trowbridge Arts – The Town Council provides a grant to Trowbridge Arts to support their activities and the Trowbridge Arts Festival. www.trowbridgeartsfestival.co.uk/events.html

7.4.2 Trowbridge Arts Festival – Runs until 1st November, including Toyah at the Civic.

7.4.3 Town Hall Trust – Has now approved the way forward for the building as a professional Arts Centre.

7.4.4 Bridge House – Professor Anita Taylor has submitted a planning application for partial conversion to residential, arts workshop and education space. Prof. Taylor is working with has agreed to become chair of the BA14 Culture group.

7.4.5 ARC Theatre, Trowbridge College – Rich Wigley is the new Theatre Manager, which is again providing a venue for professional performance as well as for community groups. I have asked BA14 Culture to make links with the ARC through Rich and Jill Foreman the Tutor.

7.5 Chamber of Commerce – Emma Roberts is President of the Trowbridge Chamber of Commerce.

7.6 Cockhill Solar Farm Community Fund. - The owners are setting up the £15,000 per annum fund with the Wiltshire Community Foundation. The Council will need to appoint a panel to advise the WCF on distribution of the funds later this year.

8. WILTSHIRE

8.1.6 FREE PARKING DAYS 2016 (AGENDA ITEM 10)

To consider making a request to Wiltshire Council for free parking days in Trowbridge for 2016.

RECOMMENDATION TO POLICY & RESOURCES COMMITTEE: That Wiltshire Council is requested that Saturday 25th June 2016, Armed Forces Day and Saturday 26th November 2016 Christmas Lights Switch On are requested as the two free parking days for Trowbridge.

8.1.7 Health & Well-being Centre (Campus) – Consultants have now presented options for the development of the new-build element as part of an overall redevelopment of the Bythesea Road East site owned by Wiltshire Council, including Court Street Car Park, which will also accommodate some commercial development to support the financing of the leisure element of the Campus new-build. The NHS has confirmed a requirement of 1500m² and requires a decision to proceed within 18 months and opening in 3 to 4 years. Demolition of the buildings on the site has been approved and is due to commence before the end of the year. The sale of the Bradley Road site will contribute to this scheme also.

8.1.8 Car-parking - The trial residents' parking scheme has been implemented in Yerbury Street.

8.1.9 Asset & Service Delegation – Discussions are on hold as far as Wiltshire Council is concerned until progress with the package for Salisbury has been concluded and as far as the town council is concerned until a positive decision on the Community Governance Review is reached. We have expressed a wish to consider the potential transfer of car-parking, recreation grounds at Stallards including the former Innox Hall site, Seymour and the QEII fields at Elm Grove, open spaces such as Biss Meadows and Paxcroft Brook, children's play areas including Cornbrash Rise, St Thomas' and Yeoman Way (all of which have S106 funds available for improvements) as well as bus shelters. With a positive boundary review decision we would be able to take on management of assets and services for the whole town without any further increases in the Council Tax above CPI inflation. In addition we would be able to invest in these services and others, including new facilities at Paxcroft which the Resident's Association has been working towards, but cannot deliver as the land is owned by Wiltshire Council, they are unwilling to lease the land to the Association without unacceptable insurance implications and Hilperton Parish Council appear unwilling to take over responsibility.

8.1.10 CHILDREN'S CENTRE'S (AGENDA ITEM 11) – Wiltshire Council is currently consulting on a proposal to rationalise the Children's Centre facilities across the county, which includes reduction in Trowbridge from three to one centre with the closure of the facilities at Bellefield School and Longmeadow School, staff would all be based at Studley Green and would provide services in other buildings across the town. It is concerning that Trowbridge appears to be delivering the greatest savings, but is the only place in Wiltshire with a Lower Super Output Area (LSOA) which is in the most deprived 10% nationally for the overall indices of deprivation.

RECOMMENDATION TO POLICY & RESOURCES COMMITTEE: **That the town council accepts that due to severe financial pressures it is better to concentrate on delivering services to people rather than finding under-utilized buildings and that therefore in the short term the proposal to retain just the Studley Green base is correct. The Town Council considers that similar one-base solutions for Chippenham and Salisbury, both with lower levels of multiple deprivation should also realise even greater savings and should be implemented. In the long term the Town Council believes that a single site, based in the Health & Well-being centre (Campus) in a town centre location would be better for Trowbridge.**

8.2.1 Public Spaces Protection Order (PSPO) – Wiltshire Council has worked with the Town Council and other partners to develop a proposal for a PSPO to be implemented to cover a variety of anti-social activities across the town; prohibition of urinating and defecating in public and also limitations on consumption of alcohol in public (including the park and recreation grounds). The proposal is that the restrictions should apply to the area covered by the current DPPO with the addition of Studley Green. The alcohol restrictions will include a no alcohol consumption in public places between 9pm and noon each day.

8.4 Health Services – No information on likely construction of the new Bradcroft surgery.

9. CIVIC & DEMOCRATIC ACTIVITIES

9.1 Council Meeting Dates. Council and committee meetings for the next few months are:

Tuesday 3 rd November	Policy & Resources
Tuesday 10 th November	Town Development
Tuesday 17 th November	Full Council
Tuesday 24 th November	Direct Services
Tuesday 1 st December	Town Development
Tuesday 8 th December	Museum & Tourism (6:30pm)
Tuesday 8 th December	Leisure Services
Tuesday 15 th December	NO MEETING
Tuesday 22 nd December	NO MEETING - CHRISTMAS HOLIDAY
Tuesday 29 th December	NO MEETING - NEW YEAR HOLIDAY
Tuesday 5 th January	Town Development
Tuesday 12 th January	Policy & Resources

Lance Allan Town Clerk
Trowbridge Town Council,
The Civic Centre,
St Stephen's Place,
TROWBRIDGE,
Wilts,
BA14 8AH

info@trowbridge.gov.uk
01225 765072
@Trowbridgegov
#DiscoverTROWBRIDGE
www.trowbridge.gov.uk
www.trowbridgecivic.co.uk
www.trowbridgemuseum.co.uk





For further details, please click on links where applicable, or visit

NOVEMBER

6	Party for Life	Civic Centre
11	Weekly Market	Fore Street
12	Doug Allan – Life Behind The Lens	Civic Centre
13	Farmers' Market	Fore Street
14	The Rat Pack Vegas Spectacular	Civic Centre
15	Sunday Club	Civic Centre
14	Christmas Card Workshop	Museum
18	Weekly Market	Fore Street
18	Blood Donor Sessions	Civic Centre
20	Abba Mania	Civic Centre
21	Pro Evolution Wrestling	Civic Centre
25	Christmas Card Workshop	
25	Weekly Market	Fore Street
27	Farmers' Market	Fore Street
28	Paper Hearts and Angel Tree Decorations	Museum
28	Christmas Lights Switch-On	Fore Street
28	Shoppers' Carol Service	St. James' Church
28 & 29	Christmas Craft and Food Fair	Civic Centre

DECEMBER

2,5,9,12,16,19,22,23	Victorian Christmas Parlour	Museum
2	Weekly Market	Fore Street
5	Festive Felting	Museum
5	Motown @ The Civic ft. 'Soulside'	Civic Centre
9	Weekly Market	Fore Street
9	Festive Felting	Museum
11	Farmers' Market	Fore Street
11,12,18,19	Christmas Party Nights	Civic Centre
16	Weekly Market	Fore Street
19	Charity Carol Singing	The Shires
23	Weekly Market	Fore Street
30	Weekly Market	Fore Street
31	'Superheroes & Princesses'	Civic Centre

A host of great entertainment is on its way to the Civic Centre for 2016!! February sees the return of [Roy Chubby Brown](#), [Jethro](#) is back in April, and in May we welcome [Bill Bailey](#). Just announced; May 11th – [The Fureys](#) May 20th – [A Night of Dirty Dancing](#) June 10th – [The Magic of Motown](#) June 24th – [Buddy Holly's Winter Dance Party](#) July 15th – [Summer Dreaming](#) July 23rd – [The Bon Jovi Experience](#) October 1st – [Johnny Cash Revisited](#)

All of the above information is correct as at October 27th 2015. All event dates, timings and locations are subject to change.





**Trowbridge Area Board Campus Working Group TABCWG
Report to the Area Board**

First Meeting 08/10/15

This new working group was set up by the Area Board at its September meeting. At its first meeting TABCWG

- Unanimously chose Colin Kay as its chair
- Discussed the remit given to it by the Trowbridge Area Board
- Discussed and rejected as flawed the final report of the Consultants into the feasibility of the working proposal
- Agreed a work programme

Second Meeting 05/11/15

At its second meeting TABCWG intends to

- Agree draft Terms of Reference
- Receive a presentation from a commercial leisure provider
- Begin to explore the attitudes to the campus of existing leisure providers in the area
- Agree a response to the consultants' report
- Review then original working proposal to develop a set of priorities in the light of the current situation

**Colin Kay, Chairman
November 2015**

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Trowbridge Area Board

Questions in relation to development of a health and wellness centre/campus for Trowbridge

It was originally envisaged that various agencies might operate from any campus developed on the East Wing site including

- CAB
- Dorothy House
- Police- we now understand will be operating from county hall

and that there would be space for young people's activities along with interview rooms

Q. Is it the intention that these other agencies will be operating out of county hall and have any discussions taken place with them around this?

Q. Will there be any additional facilities developed at county hall?

Q. Can the area board have clarification on the level of housing development being proposed on the East Wing site?

Q. It is understood that new leisure offers may be coming to Trowbridge, is this something the council is aware of and are they talking to existing and new leisure providers about provision in Trowbridge?

Q. Can the area board working group approach DC leisure to discuss leisure provision?

Q. Can the area board have more information on what a Community area energy saving system would look like.

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Report to	Trowbridge Area Board
Date of Meeting	12/11/2015
Title of Report	Community Area Grant funding

Area Board Budget Statement

	Area Board Grants Budget	Digital Literacy Grant Fund	Local Youth Network Fund	CATG
Opening balance 2015/16	88,754.00	1,500.00	92,651.07	45,950.60
Spend to date	53,598.00	0.00	1,068.55	
Current balance	35,156.00	1,500.00	91,582.52	
Balance if all grants are agreed November 2015	30,719.76	1,500.00		

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: The Big Community Grow Project Title: CommuniTEA View full application	£544.00
Applicant: The Learning Curve (Voluntary Sector Development) Project Title: Catering equipment for healthy cooking sessions View full application	£920.00
Applicant: Neighbourhoods group Project Title: Community Noticeboards for Central Trowbridge Neighbourhoods View full application	£936.00
Applicant: Trowbridge Westbourne Sports Club Project Title: Westbourne Sports Club installation of heaters	£1230.00

View full application	
Applicant: Castle Mead School Project Title: Castle Mead Gardening Club View full application	£291.24

Member led Applications

1. Black History Month- To ratify	Awarded £215 between area boards for Black History Month Awareness Raising Event on 26 th October at County Hall. The event attracted a range of participants from different cultures, including young people who enjoyed storytelling, activities and drum workshop.
2. Wiltshire Youth Marching Band Christmas Concert	Request for £300 funding to enable the Christmas Concert on 3 rd December at Trowbridge Civic Centre to take place. Funding is required to meet the costs of venue hire and advertising/marketing.

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1487	The Big Community Grow	CommuniTEA	£544.00
Project Description: CommuniTEA will offer residents of the new Castle Mead development a community centre on the first Saturday of every month. There will be a cafe style area with tea coffee and cakes as well as a number of free activities for all ages inside and out. For example these might include bulb planting or crafts related to remembrance or harvest festival learning to knit. Some sessions will have guest speakers or advisors e.g. parenting advice first aid gardening cooking. A calendar for each year will be published in advance so community residents can choose when to drop in. No fee for taking part or obligation to attend every session. A partnership with Kingfisher Church and Castle Mead School has been agreed to support this project - Castle Mead School are providing free room use and electricity and Kingfisher Church will provide volunteers to support activities and cafe. The funding sought will fund essential equipment for activities offered and for the cafe. Consumables resources will be supplied by Project organisers and sought from local organisations as donations e.g. seeds paper glue etc. This project is important for the community as there is no community centre planned for the development and many residents are new to area and or from sheltered housing - the project aims to give residents a place to go and develop support networks or get advice at no cost. It also gives opportunities for developing skills and getting involved in a community project - over time community residents will be invited to help run activities and cafe developing skills self-esteem and confidence. BCG and Kingfisher Volunteers will be CommuniTEA Hosts and lead activities welcome residents and organise/coordinate guest speakers and project as a whole.			
Input from Community Engagement Manager: The application meets the community grants criteria. The development of cohesive			

communities is an aspiration in the JSA for Trowbridge Community area. This initiative could contribute to strengthening community bonds, achieving a sense of belonging and breaking down barriers between people new to the area. The project is supported by partners such as the local church and provides volunteering and other opportunities for people to get involved in their local area.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1509	The Learning Curve (Voluntary Sector Development)	Catering equipment for healthy cooking sessions	£920.00

Project Description:

After having consulted with the community we have identified a need to run healthy cooking sessions to help give local people the skills and confidence to prepare healthy fresh food for themselves and their families. Priority will be given to young parents and those whose needs have recently changed through bereavement e.g. widowers who have never cooked before or a life changing illness/disability.

Input from Community Engagement Manager:

The project meets the community grants criteria. Learning Curve is a registered charity and joined the Selwood Housing Group as a subsidiary on 1st August 2015, it still however remains a separate legal entity and is financially independent. The project is to provide health eating and cookery skills training in areas of need in Trowbridge. Child Poverty is a key issue in Trowbridge Community Area and healthy eating programmes are an important part of addressing this issue. It is suggested that, if funding is agreed that this initiative links up with the Child Poverty working group set up under the area board.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1496	Neighbourhoods group	Community Noticeboards for Central Trowbridge Neighbourhoods	£936.00

Project Description:

The eight central Trowbridge residents associations meet every quarter to discuss potential projects best practice and to learn from each other on how best to engage with their local neighbourhood. Recent discussions highlighted those neighbourhoods without community noticeboards are not fully engaging or communicating opportunities to their residents to reduce isolation improve health and well-being and community spirit.

Input from Community Engagement Manager:

The application meets the community grants criteria. This is the second phase of a project to improve communications in the neighbourhood areas, a need identified

in a recent survey. If funding is agreed, noticeboards will be kept up to date by local residents and will be supplemented by development of community newsletters to improve awareness of and access to local events, activities and services.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1489	Trowbridge Westbourne Sports Club	Westbourne Sports Club installation of heaters	£1230.00

Project Description:

Trowbridge Westbourne Sports Club includes a tennis 166 and bowls 75 section which is open to all ages. Both tennis and bowls sections have youth sections with children from 4 years plus taking part in lessons and competitions on a weekly basis and increasing participation over the last few years. Adult participants play regularly in social and competitive sessions - our oldest players are over 80 years old. The club is a CASC Community Amateur Sports Club. Installation of heaters to main area of clubhouse to enable use by Club users during winter months for social events and playing of table tennis. Current heating is by portable convector heaters which are ineffective and expensive to run and provide a perceived risk to club users. The addition of heating to the Club house will enable greater use of the facility and possible income streams through lettings in the future. We want to fit heaters with meter so that users pay for usage and this limits the chance of heaters being left on and energy wasted. We have volunteers that can do some of preparation work for the electrician to help minimise the cost of installation.

Input from Community Engagement Manager:

The application meets the community grants criteria. The project is to provide wall mounted Dimplex heaters along each side of the club house to enable the facility to be utilised throughout the winter months This will increase community access to the facility and generate additional income for the club. A credit meter with isolator switches will enable the heating to be targeted to particular areas of the room thus ensuring efficiency. Match funding is in place and local volunteers will assist with preparation and making good.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1493	Castle Mead School	Castle Mead Gardening Club	£291.24

Project Description:

Castle Mead School is a year old and part of the new development in East Trowbridge. There is still much building development work around the area and new families are moving to the area all the time. The population of the school is made up of many families new to the Trowbridge area who have no support networks to help them settle in to the area. The School itself has experienced a number of snagging issues during its first year with significant waterlogging

problems on the school field which has meant that there are currently no school garden or leisure garden areas in the school at present. Children and community are keen to develop a productive garden and floral displays. This will help build children's knowledge and skills self-esteem and sense of pride in their school and community. This might mean they can take part in competitions like Trowbridge in Bloom in the future. An after school gardening club is planned but currently has no tools or resources. The tools purchased with the grant will enable the children to create and cultivate a garden area with the support of volunteers and staff.

Input from Community Engagement Manager:

The application meets the community grants criteria. The project is to develop a school garden for after school activities and learning. The initiative, if supported, will support and enable young people to develop skills and knowledge and will contribute to the development of community spirit and sense of belonging.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Mary Cullen
Community Engagement Manager
01225 718608
Mary.Cullen@wiltshire.gov.uk

Grant Applications for Trowbridge on 12/11/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1487	Community Area Grant	CommuniTEA	The Big Community Grow	£544.00
1509	Community Area Grant	Catering equipment for healthy cooking sessions	The Learning Curve (Voluntary Sector Development)	£920.00
1496	Community Area Grant	Community Noticeboards for Central Trowbridge Neighbourhoods	Neighbourhoods group	£936.00
1489	Community Area Grant	Westbourne Sports Club installation of heaters	Trowbridge Westbourne Sports Club	£1230.00
1493	Community Area Grant	Castle Mead Gardening Club	Castle Mead School	£291.24

ID	Grant Type	Project Title	Applicant	Amount Required
1487	Community Area Grant	CommuniTEA	The Big Community Grow	£544.00

Submitted: 28/09/2015 22:50:23

ID: 1487

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

CommuniTEA

6. Project summary:

CommuniTEA will offer residents of the new Castle Mead development a community centre

on the first Saturday of every month. There will be a cafe style area with tea coffee and cakes as well as a number of free activities for all ages inside and out. For example these might include bulb planting or crafts related to remembrance or harvest festival learning to Knit. Some sessions will have guest speakers or advisors e.g. parenting advice first aid gardening cooking. A calendar for each year will be published in advance so community residents can choose when to drop in. No fee for taking part or obligation to attend every session. A partnership with Kingfisher Church and Castle Mead School has been agreed to support this project - Castle Mead School are providing free room use and electricity and Kingfisher Church will provide volunteers to support activities and cafe. The funding sought will fund essential equipment for activities offered and for the cafe. Consumables resources will be supplied by Project organisers and sought from local organisations as donations e.g. seeds paper glue etc. This project is important for the community as there is no community centre planned for the development and many residents are new to area and/or from sheltered housing - the project aims to give residents a place to go and develop support networks or get advice at no cost. It also gives opportunities for developing skills and getting involved in a community project - over time community residents will be invited to help run activities and developing skills self-esteem and confidence. BCG and Kingfisher Volunteers will be CommuniTEA Hosts and lead activities welcome residents and organise/coordinate guest speakers and project as a whole.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6GD

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2014

Total Income:

£4863.00

Total Expenditure:

£3176.00

Surplus/Deficit for the year:

£1687.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

All our funds are for specific projects and cannot be used for another purpose. This is a new project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4344.00		
Total required from Area Board		£544.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Storage Containers	60.00	Volunteers	yes	3000.00
Cups Mugs Plates etc.	200.00	Tea & Coffee (donations)	yes	120.00
Teapot	20.00	Gardening Supplies (donations)		500.00
Tea Urn	74.00	Arts and Crafts consumables (donations)		180.00
Art Craft equipment	100.00			
Table covers and aprons	90.00			
Gardening supplies	500.00			
Art Crafts consumables	180.00			
Tea coffee food	120.00			
CommuniTEA Hosts	3000.00			
Total	£4344			£3800

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Castle Mead is a new development in Trowbridge and many young people single parents and families have and continue to move to the area as well as families for whom English is a second language There is no community building or centre and this project will provide a meeting place for local residents. It will aim to give opportunity to develop support networks for those who have moved to the area. It will give opportunities to work together and share experiences leading to stronger community spirit. It will provide Advice sessions and parenting support for young families and single parents who don't have a community centre or children's centre. It will provide opportunities to develop new skills as well as confidence and self-esteem for those who may be out of work for short or longer periods. It will support the development of parenting skills with opportunities to play and learn with your children in safe and non-threatening environment.

14. How will you monitor this?

We will monitor and record attendance at sessions. We will observe and record who attends and how often they revisit the sessions how friendships/networks develop and how participants choose to be involved in the project e.g. volunteering to run tea and coffee service.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We aim to raise funds through donations from local business sales of tea and coffee other grant funding for this specific project.

16. Is there anything else you think we should know about the project?

n/a

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1509	Community Area Grant	Catering equipment for healthy cooking sessions	The Learning Curve (Voluntary Sector Development)	£920.00
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Submitted: 11/10/2015 21:06:38

ID: 1509

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Catering equipment for healthy cooking sessions

6. Project summary:

After having consulted with the community we have identified a need to run healthy cooking sessions to help give local people the skills and confidence to prepare healthy fresh food for themselves and their families. Priority will be given to young parents and those whose needs have recently changed through bereavement e.g. widowers who have never cooked before or life changing illness/disability.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9HS

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2014

Total Income:

£1441209.00

Total Expenditure:

£1562179.00

Surplus/Deficit for the year:

£120970.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

After a challenging couple of years we are now focusing on rebuilding our reserves to a level appropriate for an organisation of our size i.e. to cover three months running costs. Whilst our auditors have confirmed we continue to be a going concern based on our joining Selwood Housing Group as a subsidiary which happened in August 2015 our priority is to stabilise by rebuilding reserves and diversifying our income streams. Our draft accounts for year ending 31/15 have not been audited yet but the trial balance shows a small surplus indicating that we are improving our financial position. Until we have rebuilt our reserves we do not have funds available for capital purchases.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£920.00		
Total required from Area Board	£920.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Chefs knives in roll x 4	240.00		
Set coloured chopping boards x 8	120.00		

Reference books	45.00	
Set of pans x 4	120.00	
Grater x 4	36.00	
Assorted utensils	100.00	
Assorted baking trays tins	120.00	
Crockery	65.00	
Cutlery	30.00	
Kettle	44.00	
Mixing bowls		
Total	£920	£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We aim to change the lives of disadvantaged people through providing accessible learning in our community. Our beneficiaries have complex needs and include long term unemployed people with disabilities including mental health needs young parents ex-offenders and those with poor level of educational attainment. We conducted a survey in August 2015 in Wiltshire which shows demand for healthy eating courses in particular for people who have to change their cooking habits to adjust to a change in personal circumstances such as bereavement a health condition or new family. This need has also been highlighted through feedback from hospital nurses who have recently contacted us with regards targeted courses for people with heart conditions or who have experienced a stroke. Teaching people to cook and improve their own and their family's diet and wellbeing fits with Wiltshire's Joint Health Wellbeing Strategy 2015-18 in particular in terms of promoting healthy lives by encouraging communities families and individuals to take on more responsibility for their own health addressing obesity and the wider determinants of health e.g. social isolation and poor educational attainment. Our courses bring people together and enable people to gain skills confidence and qualifications - this links to the NHS Steps to Wellbeing by providing opportunities to be active and connect. According to the Gov Healthy Weight Healthy Lives 2008 there's a dramatic reduction in time spent preparing family meals with over reliance on ready meals high in sugar fat and salt particularly in priority cluster families. The report cites main barrier to producing home cooked healthy food as parent's lack of knowledge skills and confidence. Our established relationships with children's centres and other networks enable us to target priority families. We plan to focus on launching healthy cooking courses in Trowbridge because our survey showed a local demand and because it addresses issues in the Trowbridge Joint Strategic Assessment 2011. Trowbridge has the highest proportion of obese reception age school children across all Wiltshire. The Trowbridge Joint Strategic Assessment also pinpoints low levels of education training and skills. We intend to run the courses in

Studley Green - the most deprived LSOA in Wiltshire. We have experience delivering healthy eating courses in Swindon where we received funding from Swindon Borough Council to deliver accredited healthy eating courses for the past 3 years including Jamie Oliver Award in Home Cooking Skills Levels 1 and 2. Of 62 learners who enrolled in our home cooking courses in 1415 all successfully completed the qualification. Here are some of their comments I love cooking now and my children really enjoy home cooked healthy food from young parent. It's the first certificate I've ever got from 47yr old learner. We have also tailored specific healthy cooking courses to different disadvantaged groups for example an informal Come Dine with Me style course held at a women's refuge and a course for a stroke rehabilitation group who had lost the use of one arm. We intend to bring this expertise to launch a new suite of courses in Trowbridge including short taster sessions accredited courses and tailored courses for groups with specific health needs and those who are recently bereaved and cooking for the first time. The courses will provide progression for people who have completed our young parent's courses as well as attracting new learners to return to the classroom and take positive steps to improve their skills and health.

14. How will you monitor this?

Historically we have measured this by learner satisfaction surveys monitoring success rates and retention data case studies reviews with commissioners and focus groups which will continue to be a part of our monitoring process. Going forward we also intend to use the HACT social impact tool which is already used by our parent charity Selwood Housing to demonstrate the added value of our work. Satisfaction on our healthy eating courses in Swindon is 100 and over 90 across all provision. We ask learners to evaluate how courses have led to improving specific skills. We analyse learner success progression rates by difference programme to pinpoint areas of best practice and for improvement. Analysis informs our quality improvement and staff development plans. E.g. we identified that learners with mental health issues were not achieving as highly as others so we invested in mental health training for practitioners to help them to better support learners. Similarly we pinpointed learners with dyslexia were underperforming therefore we purchased specialist resources which enabled them to succeed.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The equipment that we intend to purchase with this grant will be used for future courses this year and in years to come. In terms of wider running costs for these courses we intend to use funding from Selwood Housing to deliver tenant training and/or SFA Community Learning funding to cover staffing costs. However we need to be able to purchase capital items to get these courses started.

16. Is there anything else you think we should know about the project?

To get this project running we will also need to cover staffing costs and ingredients. We have managed to source a venue Peoples Place for which we will not incur any rental costs. We will use funding from Selwood Housing to put on courses to meet identified training needs within the communities they operate. This funding does not extend to covering capital costs hence why we are making this application to get the equipment we need to be able to start delivering these sorts of courses.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available

to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1496	Community Area Grant	Community Noticeboards for Central Trowbridge Neighbourhoods	Neighbourhoods group	£936.00
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Submitted: 05/10/2015 12:32:43

ID: 1496

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Community Noticeboards for Central Trowbridge Neighbourhoods

6. Project summary:

The eight central Trowbridge residents associations meet every quarter to discuss potential projects best practice and to learn from each other on how best to engage with their local neighbourhood. Recent discussions highlighted those neighbourhoods without community noticeboards are not fully engaging or communicating opportunities to their residents to reduce isolation improve health and well-being and community spirit.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2015

Total Income:

£16.20

Total Expenditure:

£0.00

Surplus/Deficit for the year:

£16.20

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

Not sufficient funds.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£936.00		
Total required from Area Board		£936.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials	776.00	Reserves	yes	16.20
Fitting	160.00			
Total	£936			£16.2

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Residents in the neighbourhoods of Seymour and Studley Green central Trowbridge will benefit socially from the presence of Community Noticeboards. The boards will be cited outside the schools in the neighbourhoods. Permission has already be sought. The boards will communicate local events and activities opportunities to get involved and make a difference where you live which will encourage citizenship. Providing posters and information for the local residents will encourage wider community involvement and knowledge of what is on offer in their area Sunday lunch club dementia cafes mother and toddler groups and community events in the local and wider area.

14. How will you monitor this?

The Noticeboards will be maintained by the local neighbourhood resident associations

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Noticeboards will be maintained by the local neighbourhood resident associations but funded through the Neighbourhoods group.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1489	Community Area Grant	Westbourne Sports Club installation of heaters	Trowbridge Westbourne Sports Club	£1230.00
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Submitted: 29/09/2015 17:27:48

ID: 1489

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Westbourne Sports Club installation of heaters

6. Project summary:

Trowbridge Westbourne Sports Club includes a tennis 166 and bowls 75 section which is open to all ages. Both tennis and bowls sections have youth sections with children from 4 years plus

taking part in lessons and competitions on a weekly basis and increasing participation over the last few years. Adult participants play regularly in social and competitive sessions - our oldest players are over 80years old. The club is a CASC Community Amateur Sports Club
Installation of heaters to main area of clubhouse to enable use by Club users during winter months for social events and playing of table tennis. Current heating is by portable convector heaters which are ineffective and expensive to run and provide a perceived risk to club users. The addition of heating to the Club house will enable greater use of the facility and possible income streams through lettings in the future. We want to fit heaters with meter so that users pay for usage and this limits the chance of heaters being left on and energy wasted. We have volunteers that can do some of preparation work for the electrician to help minimise the cost of installation.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9AW

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2014

Total Income:

£4390.00

Total Expenditure:

£3800.00

Surplus/Deficit for the year:

£590.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£730.00

Why can't you fund this project from your reserves:

As a CASC we keep subscription rates low and therefore operate with a small balance on a year to year basis. The balance in our account at present is reserved for known utility bills maintenance rates in forthcoming year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2460.00		
Total required from Area Board		£1230.00		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed	£
8 x Heaters with isolation cable trunking	1600.00	2 volunteers x 5 days' work	yes	500.00
Credit Slot Meter	125.00	Contribution from Club Funds	yes	730.00
3 x Circuit Isolators	75.00			
1 x day electrician	160.00			
Preparation installation and finishing	500.00			
Total	£2460			£1230

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The club house is uncomfortably cold during winter months, which means that committee meetings are diverted to alternative locations and social events cease. Club Members and visitors ages 4 to 90 will be able to enjoy the use of the facilities during colder months for social events and indoor sporting activities in a safe environment which is disabled friendly toilet ramps etc. This will help us to retain physical contact with the membership through the winter and maintain our community spirit. The benefit for older members of the club are increased activity and social contact. All participants will be able to use the club house during colder months enabling meetings sporting and social event to take place and the club to strengthen participation all year round. Participation in sport whatever your age keeps you fit and improves wellbeing self-esteem and confidence and we feel that it is important to give our

members as much opportunity to keep active as we can. This grant would enable us to do this. Our Members have been seeking additional use of the facilities in our outdoor sport quiet season. This will help meet their needs.

14. How will you monitor this?

Our Members have been seeking additional use of the facilities in our outdoor sport quiet season. Use will be monitored by the Management Committee through a bookings process.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

One off funding - cost of heating to be met by users through a credit slot meter.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1493	Community Area Grant	Castle Mead Gardening Club	Castle Mead School	£291.24
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Submitted: 30/09/2015 22:51:00

ID: 1493

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Castle Mead Gardening Club

6. Project summary:

Castle Mead School is a year old and part of the new development in East Trowbridge. There is still much building development work around the area and new families are moving to the area all the time. The population of the school is made up of many families new to the Trowbridge area who have no support networks to help them settle in to the area. The School itself has experienced a number of snagging issues during its first year with significant waterlogging problems on the school field which has meant that there are currently no school garden or leisure garden areas in the school at present. Children and community are keen to develop a productive garden and floral displays. This will help build children's knowledge and skills self-esteem and sense of pride in their school and community. This might mean they can take part in competitions like Trowbridge in Bloom in the future. An after school gardening club is planned but currently has no tools or resources. The tools purchased with the grant will enable the children to create and cultivate a garden area with the support of volunteers and staff.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6GD

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£291.24		
Total required from Area Board		£291.24		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Wheel barrow	24.99			
Forks x 5	77.50			
Spades x 5	77.50			
Hand fork x 5	28.75			
Trowel x 5	28.75			
hand cultivator	28.75			
x 5				
Watering cans x	25.00			
5				
Total	£291.24			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The tools will be used to run an after school gardening club for the children in the local area. This will enable children to learn how to grow vegetables fruit and flowers and begin to develop a garden in the schools grounds. The benefits include development of knowledge and skills and increased interest in growing your own food which will benefit children's health and wellbeing.. Outdoor learning will help develop self-esteem and confidence which many children in the area lack as a result of challenging home environments disadvantage and relocation. Many children may not have gardens at home. The community space is challenging at the moment with much building work still going on it is hard for the children to enjoy their community spaces. A gardening club will help develop pride in the school and community spirit and help children make friends. it will also give parents a chance to get to know each other through volunteering opportunities.

14. How will you monitor this?

Participation in the after school club development of the garden area observations and reports from parents and staff.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The newly formed Friends of the School PTA will be asked to raise funds to support the ongoing development of the grounds as well as seeking other grants and donations from local organisations.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

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Report to Trowbridge Area Board
Date of meeting 20th October 2015
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Harmonics Glee Club	£4550.00	The Lyn MG Group, well supported and brilliant group undertaking excellent work with a wide range of young people. Evidence of past success and appreciation and current demand for the activities was clearly demonstrated.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 151	Mrs. Daniella Robles – The Harmonics Glee Club	Expansion Project	£4550.00
<p>Project description Harmonics Glee Club has only been established since Nov 2014. The response has been so positive that we would like to obtain funding to provide a sound system and performing equipment so that this group of young people is able to move this group forward and expand and provide further support in the community with free public performances. The funding will also be used to provide uniforms for the group to take ownership of the group and additional rehearsal space at the town hall in Trowbridge to give them the opportunity to perform more and expand. The young people would like to increase their rehearsal for the older members (15-19 year old) so that they are able to increase their abilities and to compete in competitions which will increase their confidence and chance to progress in their musical education.</p>			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £4550.00, subject to the following conditions:</p> <ol style="list-style-type: none"> 1) The production of all the safeguarding policies / procedures required by Wiltshire Council – these documents are all downloaded on the Run-a-Club the CYO has awarded to this club already to support their aims in the community and to aid the running of the project. 2) All workers have relevant DBS checks 			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Sarah Holland – Trowbridge Community Youth Officer
Tel: 07880488473 Email: sarah.holland@wiltshire.gov.uk

Report to Trowbridge Area Board
Date of meeting 20th October 2015
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
LYN MG Group – Ice Rink / Event for young people and the wider LYN – Based on Trowbridge Needs Assessment (CYO)	£6820.00 + VAT	The LYN MG group felt that this was a good event to hold for young people in Trowbridge as a weekend of activities for young people. This event will be the first positive activities provided based on the needs of young people. Along with this event will be consultation to gain an increased level of needs for young people. It will help to promote other positive activities happening in the Trowbridge area working with Active Trowbridge. The event will be used to highlight other activities starting in January with a Bath Rugby and Active Trowbridge. It was decided with the LYN MG Group to link these two positive activities for young people. The only additional requirement the LYN Requested with the activity was the request for overnight security at an additional £200 as this would be a weekend event to give more young people the opportunity to attend. The LYN MG Group also made a decision to make the event in the evening to meet with the needs of young people and for this age group to not be charged. Any other age group would be charged a small fee to cover the costs of the security element.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities Toolkit for Community Area Boards
- To support the Needs Assessment and working with the Community Youth Officer to gain an understanding of the needs of the young people.

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
3. Environmental & Community Implications
Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.
4. Financial Implications
Financial provision had been made to cover this expenditure.
5. Legal Implications
There are no specific legal implications related to this report.
6. Human Resources Implications
There are no specific human resources implications related to this report.
7. Equality and Inclusion Implications
Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.
8. Safeguarding Implications
The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

3. Report for Funding

Over the past 6 months the CYO has collated information from young people in the Trowbridge Area. With the closure of a lot of the provisions the young people are feeling there is nothing for them in their local area. They have made comment on wanting more open access events in their area. They have all said they like events such as the Fair and would like to see similar event in Trowbridge aimed at them but accessible for the whole community. During the continued consultation there has been an increased amount of young people who would like to see an Ice Rink in the Trowbridge area. As we are all aware this is not something that can be achieved at present however a portable Ice Rink can be hired either before or after Christmas joining these two recorded needs for young people and helping them to recognize that they have not been forgotten and that their voices are being listened to and acted upon. A company that has been used previously to hold an event in Pewsey I have contacted and they are able to put together an event with stalls and games and hot food to give a feel to the event. As with the fair it would be great to hold this event over the weekend. As this is aimed at young people and the community it would be great to have the event start from 2pm and finish around 9:30pm.

As the park is a no alcohol zone until 9pm there should be no issues with policing the use of drugs and alcohol and would be working alongside the Police and the PCSO to police this event in regards to this issue. There will be signs up to advertise this is a not alcohol event.

The costs listed below are documented as the requirements to the LYN MG Group to support this group and help to increase the needs assessment around the needs of the youth community and to develop the skate park of Trowbridge.

Equipment	Costs
Hire of Ice Rink for two days plus worker	2700.00
Hire of other stalls (German Hot Dogs, fresh donuts, mulled punch (non –alcoholic) and snow cones	2600.00
Activities for the two days	1420.00
Delivery Costs	100.00
Total (not including VAT)	6820.00

4. Recommendations

The LYN MG group felt that this was a good event to hold for young people in Trowbridge as a weekend of activities for young people. This event will be the first positive activities provided based on the needs of young people. Along with this event will be consultation to gain an increased level of needs for young people. It will help to promote other positive activities happening in the Trowbridge area. The event will be used to highlight other activities starting in January with a Bath Rugby and Active Trowbridge. It was decided with the LYN MG Group to link these two positive activities for young people. The only additional requirement the LYN Requested with the activity was the request for overnight security at an additional £200 as this would be a weekend event to give more young people the opportunity to attend. The LYN MG Group also made a decision to make the event in the evening to meet with the needs of young people and for this age group to not be charged. Any other age group would be charged a small fee to cover the costs of the security element.

Councillors Briefing Note

No. 259

Service:

Further Enquiries to:

Parvis Khansari

parvis.khansari@wiltshire.gov.uk

Date Prepared:

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Direct Line:

01225 713340

Consultation on proposed changes to the Connect2 Wiltshire Hopper service to the Royal United Hospital

Purpose of this briefing note

To inform members about a consultation concerning the future of the Connect2 Wiltshire Hopper bus service to the Royal United Hospital in Bath.

We are issuing this members briefing so that we can go out to consultation on the service without creating unnecessary fear or upset for those who rely on the Hopper service.

The Hopper currently provides a service to and from the hospital every hour on Monday to Fridays between 0720 and 1730, from a wide area of western Wiltshire including Warminster, Westbury, Trowbridge, Melksham, Corsham and Bradford on Avon. It will pick up passengers on request from anywhere within the defined operating area, with bookings required to be made by at least 10am the day before travel.

Why are changes being proposed?

Wiltshire Council recognises that the Hopper plays an important role in helping people to get to outpatients appointments, to work, and for hospital visiting. The service was set up by the council in 2001 jointly funded by Wiltshire Council, the NHS and the government. When funding from the government and the NHS ceased a few years later, Wiltshire Council continued to fund the service.

Although the Hopper service is popular, it is also very expensive to provide and the council spends around £150,000 a year supporting it. With nearly 15,000 passenger journeys a year being made, the support per passenger trip works out at over £10. This is much higher than the £3.50 per trip that is the council's usual maximum, and which is published in the guidelines for supported bus service funding in the Local Transport Plan.

Earlier this year the council proposed that it would enter into discussions with the Clinical Care Group (CCG), the RUH and GWH, to discuss financial support to maintain the service. As a result of these discussions, money from the Better Care Fund has been set aside to provide a service until the end of the current financial

year (31 March 2016), and a case is being prepared to seek further funding to keep the service running beyond this date. This may well require a reduction in the annual subsidy to make it more affordable and we have to consult on this reduced service, and the ceasing of the service should our current talks about next year's funding fail.

What is being proposed?

We are therefore consulting on two scenarios;

1. Changes to the service that would reduce the subsidy required, to be implemented early in 2016. These would include a reduced frequency of service and an increase in the fares charged.
2. Complete withdrawal of the service, which may be a possible outcome if funding cannot be secured to keep the service running beyond March 2016.

Further details of both of these scenarios are as follows;

Scenario 1 – changes to the service to reduce the subsidy required.

In order to make the service more affordable, it is proposed that;

- a) There would be fewer journeys to and from the hospital each day. The proposed timetable would be as follows (running daily Monday to Friday);
Arrivals at RUH; 0720, 0820, 0920, 1020, 1220, 1320, 1520, 1720
Departs from RUH; 0830, 0930, 1030, 1230, 1330, 1530, 1630, 1730
There would be no change in the area covered by the service or to the arrangements for booking a journey.
- b) All fares would be increased by around 50%. For example, the new fare from Trowbridge, Bradford or Melksham would be £12.60 single / £16.20 return, and the flat fare for holders of a Wiltshire concessionary bus pass would be £9.75 single / £12.00 return.

It is anticipated that the combined effect of these proposed changes would be to reduce the annual subsidy required from around £150,000 to around £90,000. The changes would be introduced in February 2016.

Scenario 2 – complete withdrawal of the service.

If funding cannot be secured for the 2016/17 financial year and beyond, the service could be completely withdrawn. Due to the need to give notice, this would not be before May 2016. Alternative means of transport are available to the hospital;

- There are frequent bus services from Bath city centre, and there is also a Park & Ride service to RUH from Odd Down.
- Some people who have a medical need for transport may be eligible for the NHS-funded non-emergency Patient Transport Service (ambulance or smaller vehicles);
- People who are not eligible for non-emergency patient transport and cannot make the journey by public transport can ask their local Link or community transport scheme for help
- For patients on low income who qualify for it, the Healthcare Travel Costs scheme will refund the costs of travel to and from hospital

Further details of the transport that is available to the hospital can be found on the following web page; http://www.ruh.nhs.uk/finding/index.asp?menu_id=1

The consultation

The consultation document is available on the council's website (www.wiltshire.gov.uk/wiltshire-hopper-survey) and consists of an information sheet, a questionnaire for organisations to complete, and a separate questionnaire for individuals (users or potential users of the service). Copies of this questionnaire will also be handed out on the bus. In the consultation, we are asking people to tell us their views about both of the scenarios described above, and what impact they would have on their journey to hospital, or on their organisation's activities or the people they represent. The consultation will close on 27 November. No decision will be made until the responses to the consultation have been considered, the impacts assessed and options investigated.

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